

1. In section II page 3, there is a good description of the town boundaries, but I was wondering if we could possibly get a GIS layer of the municipal boundary. This would help us tremendously when pricing this project. A geo-database or shapefile would be great if you could get it from your engineering department.

*See attached file.*

2. Will the Town provide the geodatabase schema desired to use prior to receiving RFPs? (e.g. preferred format; feature classes; tables; domains; subtypes; etc).

**Tree Inventory Database Schema and Preferred Project Template:** The project database schema must be exact or compatible with ESRI's Tree Management Solutions Template, which is located on the Solutions page within [arcgis.com](http://arcgis.com). Modifying domain code descriptions and adding fields in feature classes are permitted if warranted. If a copy of the geodatabase is requested, one will be provided. If a different format/geodatabase schema is desired, it must be approved prior to bidding. The entire geodatabase shall be packageable for transport to a future ArcGIS Online server.

3. If our firm had more than one ISA Certified Arborist collecting data, can a 5+-year experienced professional oversee the work of other ISA Certified Arborist who might not have more than five years' experience?

*This should not be a problem.*

4. Is the Town able to provide contact information for qualified Spanish translators from the local area or any who may have rendered services for the Town in the past five years?

*We do not have any contact information on translation services.*

5. Would it be possible to obtain a list of the "Town managed properties, and other public property owned and managed by other units of local Government" that will be included in the comprehensive tree inventory?

The Town will focus this project only on Town of Cicero Municipal land. Other units of local government will not be included, as we are not responsible for their planning and maintenance. The project will be all "Right of Way" parkway trees, and all trees located on Town Government Properties, including:

	<b>Building</b>	<b>Address</b>
1	Fire House 2	1601 Central
2	Fire House 5	5303-11 W 25th St
3	Water Station 1	5201 Roosevelt Rd
4	Water Station 2	4735 Roosevelt Rd
5	Public Safety	5410 W 34th St
6	Youth Commission	5021 W Ogden Ave

7	Senior Services Annex	5631 35th Street
8	Town Hall Campus	4949 W Cermak Road
9	Town Hall Campus - Police Department	4901 W Cermak Road
10	Town Hall Campus - Health Department	2250 S 49th Avenue
11	Public Works	1620 S Laramie Avenue
12	Community Development	1634 S Laramie Avenue
13	Water Department Maintenance	1634 S Laramie Avenue Bldg. B
14	Animal Welfare	1800 S Laramie Avenue
15	Task Force /CSO	5444 W 34th Street
16	Fleet Maintenance	5335 W Cermak Road
17	Bobby Hull Ice Rink	3400 S 53rd Avenue
18	Resource Center	6019 26th St
19	Youth Commission	2944 Laramie Ave
20	Town Hall	4937 W 25th Pl
21	Town Hall - Add	4937 W 25th St
22	Town Hall - Add	SEC 50th Ave & 25th Pl
23	Public Works	4920-28 W 25th Pl
24	Public Works	4901-13 W 25th St
25	Sign Department	4915 W 25th St
26	Electrical Department	4900 W 30th Pl
27	Public Safety	1342 50th Ct
28	Former Community Development	5116 W 14th St
29	Old Town Hall	4925 W 25th Street
30	Old Public Works	4920 W 25th Place
31	47th Avenue Pumping Station	4735 W Roosevelt Road
32	Laramie Avenue Pumping Station	5201 W Roosevelt Road
33	L Strip Parking	Lombard - Central
34	Parking Lot	25th Street, west of Laramie
35	Parking Lots	30th Street & Cicero

6. How do we go about getting licensed, and is there a fee associated with it?

*A Cicero Business License will not be required, however there are insurance requirements.*

7. What amount do we need to be bonded for?

*We will cooperate with the selected vendor to negotiate appropriate insurance amounts for this project once the vendor is selected, including general liability, worker's compensation, and auto.*

8. Is the total tree count known? If this total is unknown is there a standard estimated total for all bidders to use?

*The total count is not known. We assume qualified and experienced bidders will use best practice in determining an estimate number to be expected.*

9. For the tree inventory what format would you like the pricing to be? Lump sum or is per tree pricing acceptable?

*We want a total estimated cost, but a price per tree will also be helpful as supplemental information.*

10. Would you like vacant planting sites to be included in the tree inventory? If yes does this include all plantable sites in the ROW?

*Vacant lots should not be included, as the end use is unknown. Plantable spaces in the right of way should be included.*

11. For the 10 hours of training and the three public events will Cicero provide the location and handle promoting the events?

*Yes, we will provide the locations, and the promotion. Contractor should provide language and design (if applicable) for web, social media, printing, advertisement.*

12. The IL certification number for the ISA has no bearing on where an arborist lives and works just where they took the exam. Commonly arborists will take an exam outside of their home state due to testing availability. Is an ISA certification number from a state other than IL acceptable?

*Yes, ISA certifications from other states is acceptable.*