

**TEMPORARY HOURS: MONDAY, TUESDAY & WEDNESDAY**

**1PM - 5PM**

**For all new applications, please make sure you have the following to proceed with your application(s):**

- Applicant(s) must be present
- Evidence of U.S. citizenship
- Personal photo identification
- Valid identification: Driver's License / State ID / Passport / Military ID  
(For a minor: BOTH parents identification and signature is required)
- Two Passport Photos
- Passport application fees:

1. **NORMAL PROCESSING: RECEIVE IT WITHIN 6 TO 8 WEEKS**  
IN PERSONAL CHECK OR MONEY ORDER ONLY  
(MADE PAYABLE TO THE: **US DEPARTMENT OF STATE**)

	Book	Card	Both
ADULT (16 years and older)	\$130	\$30	\$160
CHILDREN (15 years and younger)	\$100	\$15	\$115

**EXPEDITE SERVICE: RECEIVE IT WITHIN 2 TO 3 WEEKS**

For an additional \$60 - IN PERSONAL CHECK OR MONEY ORDER ONLY

For an additional \$21.36 to your expedite fee for overnight 2 day mailing.

(MADE PAYABLE TO THE **US DEPARTMENT OF STATE**)

- AND -

2. **AGENCY FEE: \$35 per person**  
IN MONEY ORDER, CREDIT CARD OR CASH (EXACT CHANGE)  
(MADE PAYABLE TO **TOWN OF CICERO**)

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**IF YOU ARE TRAVELING IN LESS THAN 14 BUSINESS DAYS:** You must apply at the Downtown Office. You will pay the expedite service fee in addition to the regular processing fee. You will need to provide proof of travel; to call for an appointment at 1-877-487-2778.

CHICAGO PASSPORT AGENCY  
101 IDA B. WELLS DRIVE, 9<sup>TH</sup> FLOOR  
CHICAGO, IL 60605

**RENEWALS:** If the passport was issued prior to your sixteenth birth date, you will need to apply as you did the first time. If you were 16 years and older when the passport was issued, you may complete a DS-82 form (a blue & white form) with a personal check or money order of \$130.00 made payable to the U.S. Department of State.

FOR ROUTINE SERVICE:  
NATIONAL PASSPORT PROCESSING CENTER  
POST OFFICE BOX 640155  
IRVING, TX 75064-0155

FOR EXPEDITED SERVICE:  
NATIONAL PASSPORT PROCESSING CENTER  
POST OFFICE BOX 90955  
PHILADELPHIA, PA 19190-0955