



Town of Cicero Building Department

When permits are not required

When a homeowner (or a licensed and bonded contractor) is performing the following work, they are not required to obtain a building permit. Please be advised many owners and contractors go above and beyond (minor) work as described below. Please check with the building department on whether your job requires a permit or not. You can contact the building department by phone at (708)656-3600 or by email at buildinginquiry@thetownofcicero.com. You can also look up any information on the Town of Cicero Website at: <https://thetownofcicero.com/departments/building-department>

- Painting of house and garage, both the inside and outside
- Replacing a broken pane of glass in a window or a door
- Installing rugs or carpeting
- Sanding and finishing floors
- Landscaping, including planting sod, grass, flowers, trees, shrubs, and installing an automatic sprinkler system
- Installing wood floors, linoleum tile or ceramic tile flooring
- Replacing existing plumbing, such as faucets, sinks, and toilets
- Repairing existing plumbing, such as faucets, sinks, tubs, toilets, and shower stalls
- Installing shutoff valves
- Repairing or replacing existing bathroom vanities and /or countertops
- Replacing doors, including storm doors, screen doors, or overhead garage doors in existing openings
- Minor patching of cement, including sidewalks or stairways
- Tuck pointing
- Fixing, repairing, or replacing gutters on a house or garage
- Repairing drywall, plaster, or paneling on interior walls or ceilings
- Installing a new hot water tank
- Installing new awnings or canopies; however the homeowner doing the work must submit a plan as to the size and design of the awning or canopy in order to ensure compliance with all other ordinances
- Minor repairs of wooden porches, balconies, stairs, and steps
- Minor repairs to fences
- Changing, replacing, or repairing electric light switches, receptacles, or ceiling fans in existing hard wired, hand mounted boxes in single family dwellings only
- Installing GFIs in existing hard wired, hand mounted boxes, in single family dwellings only
- Replacing existing roof vent units
- Installing gas stove, dryer, or range to existing gas line

***Please note, many homeowners go above and beyond "minor" repairs listed above, and therefore were required to obtain a building permit. Please avoid problems from arising, by consulting with permit staff to see if your project meets the "minor" standard. For example, you may consider replacing a fence post as being minor, but the town requires a pre-pour inspection for post holes, so you required to obtain a permit. So when in doubt, please ask first.*