
PROCEEDINGS OF THE BOARD OF TRUSTEES OF THE TOWN OF CICERO

The Board of Trustees of the Town of Cicero met Tuesday, October 10th, 2023 at 10:00 A.M., in the Town Hall Council Chambers, Town of Cicero.

On roll call there were present:

President: Dominick

Trustees: Cava, Cundari, Garcia, Reitz, Vargas, Virruso

Absent: *Town Clerk Punzo-Arias, *Trustee Porod - * Excused

Thereupon, President Dominick declared a quorum present and the meeting duly convened and requested that all present in attendance stand and join in the Pledge of Allegiance to the Flag.

On motion of Trustee Cava seconded by Trustee Vargas, the minutes of the Regular Meeting held Tuesday, September 26th, 2023 at 10:00 o'clock A.M., were approved, the reading being dispensed with, each member having received a copy.

APPROVAL OF BILLS

(158-23)

On motion of Trustee Virruso seconded by Trustee Vargas, the list of bills itemized in Warrant #19, dated October 5, 2023, in the total amount of \$2,566,422.53, the list of manual checks dated September 22, 2023 thru October 5, 2023 in the total amount of \$67,412.50, and list of online payments dated September 23, 2023 thru October 6, 2023 in the total amount of \$80.50, were accepted, placed on file and approved for payment; action taken by the following vote:

Ayes: Cava, Cundari, Garcia, Reitz, Vargas, Virruso

Nays: None

(159-23)

On motion of Trustee Garcia seconded by Trustee Cava, payroll (*Estimated Corporate \$1,667,988.21 & Library \$27,626.18*) was approved for the active employees listed on the printout dated 10-5-2023; action taken by the following vote:

Ayes: Cava, Cundari, Garcia, Reitz, Vargas, Virruso

Nays: None

PERMITS

(160-23)

On motion of Trustee Garcia seconded by Trustee Cava, permission was granted Our Lady, the Mystical Rose Parish to host a Day of the Dead / Dia de los Muertos Event on Thursday, November 2nd, 2023 from 12:00 PM (noon) to 11:00 PM. Permission includes to close off 53rd Avenue between 24th Street to 24th Place; approval contingent upon a certificate of insurance listing the Town of Cicero as an additional insure is provided.

(161-23)

On motion of Trustee Virruso seconded by Trustee Cava, permission was granted St. Mary Frances of the Five Wounds Parish to host a “Noche de Bandas” event on Saturday, November 11th, 2023 from 6:00PM to 11:59PM, in St. Frances of Rome School auditorium.

(162-23)

On motion of Trustee Garcia seconded by Trustee Cava, permission was granted St. Mary Frances of the Five Wounds Parish to host a “Noche Bohemia” event on Friday, November 24th, 2023 from 7:00PM to 11:59PM, in St. Frances of Rome School auditorium.

REPORTS

(163-23)

On motion of Trustee Virruso seconded by Trustee Garcia, the Collector’s Office Report (*\$80,172.49*) and the Revenue Summary Report (*\$1,502,386.44*) for the month of September/2023, submitted by Fran Reitz, Collector, was accepted and placed on filed; action taken by the following vote:

Ayes: Cava, Cundari, Garcia, Reitz, Vargas, Virruso.

Nays: None.

ORDINANCES

(“O” 64-23)

On motion of Trustee Garcia seconded by Trustee Cava, the Ordinance amending Chapter 2, entitled "Administration", Section 2-2 entitled "Authorization for purchase of supplies" of the Code of Ordinances of the Town of Cicero, Illinois and amending the interim purchasing policy for the Town, was accepted, placed on file and approved for the passage by the following vote:

Ayes: Cava, Cundari, Garcia, Reitz, Vargas, Virruso

Nays: None

(Purpose of Ordinance)

(The purpose of this ordinance is to amend the Policy to be used by Town Department Heads or their designees when purchasing products or services for the Town, to take all necessary steps to carry out and effectuate the guidelines of the Policy and to amend Chapter 2, Section 2-2 of the Town Code to reflect such change)

Section 2-2: Authorizing for purchase of supplies.

It is declared to be unlawful for any Town official or Town employee to purchase supplies or articles of any kind for the Town, in an amount equal to or greater than ~~ten~~ fifteen thousand and no/100 U.S. dollars (~~\$10,000.00~~) (\$15,000.00), without such purchase having been previously authorized by the Town President and the Board of Trustees. It shall be the sole duty of each Town Department Head to ensure that there are adequate funds in their department's budget prior to carrying out any purchase.

RESOLUTIONS

("R" 139-23)

On motion of Trustee Virruso seconded by Trustee Vargas, the Resolution authorizing and approving an invoice from Air One Equipment, Inc. for turnout gear provided to the Cicero Fire Department for the Town (*Six (6) sets of new turnout gear and related equipment in a total amount of \$18,308.00*), was accepted, placed on file and approved for adoption by the following vote:

Ayes: Cava, Cundari, Garcia, Reitz, Vargas, Virruso

Nays: None

("R" 140-23)

On motion of Trustee Garcia seconded by Trustee Vargas, the Resolution authorizing the Town President to enter into an agreement with Imagetrend, Inc. for Imagetrend Elite EMS for the Town (*A collaborative with the Loyola Hospital Software System to communicate emergency medical services calls to participating hospitals*), was accepted, placed on file and approved for adoption by the following vote:

Ayes: Cava, Cundari, Garcia, Reitz, Vargas, Virruso

Nays: None

(“R” 141-23)

On motion of Trustee Garcia seconded by Trustee Cava, the resolution authorizing and approving an invoice from Imagetrend, Inc. for Fire Department Records Management Software for the Town (*An annual fee in the amount of \$16,297.42; a reduction of \$12,854.40 from the previous years’.*) was accepted, placed on file and approved for adoption by the following vote:

Ayes: Cava, Cundari, Garcia, Reitz, Vargas, Virruso

Nays: None

(“R” 142-23)

On motion of Trustee Garcia seconded by Trustee Cava, the Resolution authorizing and approving invoices from Legacy Fire Apparatus for services provided the Town (*Provided certain maintenance and repair services to the Cicero Fire Department – Fire Truck #1 and Fire Truck #2 in the total amount of \$22,210.04*), was accepted, placed on file and approved for adoption by the following vote:

Ayes: Cava, Cundari, Garcia, Reitz, Vargas, Virruso

Nays: None

(“R” 143-23)

On motion of Trustee Garcia seconded by Trustee Cava, the Resolution authorizing the Town President to enter into a Rink Affiliation Agreement with the Chicago Blackhawks Hockey Team, Inc. for the Town (*Allows for the partnership on various marketing efforts*), was placed on file and approved for adoption by the following vote:

Ayes: Cava, Cundari, Garcia, Reitz, Vargas, Virruso

Nays: None

(“R” 144-23)

On motion of Trustee Vargas seconded by Trustee Virruso, the Resolution authorizing, approving and ratifying an application for grant funding from the Illinois Department of Transportation for the Town (*In connection with the Sustained Traffic Enforcement Program which conducts traffic enforcement campaigns during national holidays and other events to increase public safety*), was placed on file and approved for adoption by the following vote:

Ayes: Cava, Cundari, Garcia, Reitz, Vargas, Virruso

Nays: None

(“R” 145-23)

On motion of Trustee Vargas seconded by Trustee Garcia, the Resolution authorizing and approving a grant application to the Illinois Department of Commerce and Economic Opportunity for the Town (*For additional grant funding from DCEO for the replacement of the Cicero Fire Department’s Self Contained Breathing Apparatus (SCBA)*), was placed on file and approved for adoption by the following vote:

Ayes: Cava, Cundari, Garcia, Reitz, Vargas, Virruso

Nays: None

On motion of Trustee Virruso seconded by Trustee Garcia, the following agenda items were tabled until the next scheduled Town Board meeting for further review:

(“R” 146-23) Resolution approving the 2024 Holiday Schedule (Administrative facilities open for a four day work week)

(“R” 147-23) Resolution approving the 2024 Holiday Schedule (Administrative facilities open for a five day work week)

(Under NEW BUSINESS)

(165-23) Approval to accept the 2024 Town Board Meeting Schedule

NEW BUSINESS

(164-23)

Community Development Block Grant Director Tom Tomschin and Grant Administrator Jose Alvarez addressed the Board highlighting the America in Bloom Award committee’s experience in the Town of Cicero. They presented President Dominick with an award.

President Dominick opened the meeting to the public for their comments.

Public Comments: None

Trustee Vargas on behalf of President Dominick, MWRD and the Cicero Water Department invited all residents to join them by the Water Department today to receive a free sapling to plant on their property while supplies last.

On motion of Trustee Virruso seconded by Trustee Garcia, the board then stood adjourned at 10:19 A.M. to meet on Tuesday, October 24th, 2023 at 10:00 A.M., in the Town Hall, Town of Cicero.

EMILIO CUNDARI – RECORDER OF THE MINUTES
ATTESTED BY: MARIA A. PUNZO-ARIAS, TOWN CLERK