

VOID IF CERTIFICATE/ESCROW NOT ISSUED WITHIN
6 MONTHS OF INITIAL INSPECTION DATE



**TOWN OF CICERO
BUILDING DEPARTMENT**
4949 W. CERMAK ROAD, CICERO, IL 60804
(708) 656-3600

PROPERTY TYPE

	SINGLE UNIT	
	TWO UNIT	
	THREE UNIT	
	FOUR UNIT	
	_____ UNIT	
	COMMERCIAL	SQ. FT: _____
	VACANT LOT	

OFFICE USE ONLY

COMPLIANCE #	
INSPECTION DATE	
INSPECTION TIME	
INSPECTOR #	
DATE FILED	
FEE	
BILLED # WATER	
TAX # UNITS	
AMOUNT DUE	
RECEIPT #	

**\$25 NO SHOW FEE
FOR ALL MISSED
INSPECTIONS**

CERTIFICATE OF COMPLIANCE APPLICATION

THIS APPLICATION SHALL BE FILED NO LESS THAN 30 DAYS PRIOR TO THE TRANSFER OF THE PROPERTY
LISTING SHEET SHOULD ACCOMPANY APPLICATION

Address: _____

PIN #: _____

Zone: _____

Seller Info

Name _____
Address _____
Phone # _____
email _____

Seller Info

Name _____
Address _____
Phone # _____
email _____

Buyer Info

Name _____
Address _____
Phone # _____
email _____

Buyer Info

Name _____
Address _____
Phone # _____
email _____

Sellers Realtor Info

REALTOR NAME: _____
Company: _____
Phone #: _____
REALTOR EMAIL: _____

Buyers Realtor Info

REALTOR NAME: _____
Company: _____
Phone #: _____
REALTOR EMAIL: _____

No additional apartments are to be installed, increasing the total number of apartments without prior approval from the Town of Cicero is unlawful. Failure to abide by the rules and regulations could result in fines up to \$500.00 per day in addition to mandatory deconversion.

Town of Cicero Code Enforcement Inspectors do not inspect the heating unit or the condition of the roof. The Certificate of Compliance issued by the Town of Cicero does not address the condition of the roofing or heating systems of the Property.

Every room occupied for sleeping purposes by one occupant must contain at least 70 square feet of floor area. (International Property Maintenance 2009, Chapter 4, Section PM404.4.1)

Inspection reports should be made available within 2 business days of the initial inspection.

