

# Town of Cicero

Community Development Block Grant Program  
The Consolidated Annual Performance and Evaluation Report  
October 1st, 2021 through September 30th, 2022



As Submitted to the U.S. Department of Housing and Urban Development.

**Town of Cicero, Cook County, Illinois**  
**Larry Dominick, Town President**

Prepared Under the Direction of:

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## **I. Executive Summary**

The Town of Cicero Department of Housing prepares the Consolidated Annual Performance Evaluation Report (CAPER) to report on the activities that were undertaken during the program year, and report on the accomplishments toward meeting the goals, and objectives; which were identified in the 2020-2024 Consolidated Plan. This second Program Year CAPER covers projects that began October 1, 2021 and ended September 30, 2022 (PY 2021).

The CAPER satisfies the requirements for the end of year reporting for the Community Development Block Grant (CDBG) Program offered through the U.S. Department of Housing and Urban Development (HUD). The Town of Cicero, as an entitlement grantee for the CDBG program, has the responsibility of preparing and submitting the CAPER to remain eligible for this program.

This is the second CAPER of the 5-Year Consolidated Plan. The following goals, objectives, and proposed accomplishments were identified for the year in the Consolidated Plan:

**Priority:** Expand the supply of safe, decent, and affordable housing.

**Objective:** Improve the quality of housing stock through rehabilitation and repair.

**Proposed Accomplishments:** Over the course of this action plan year, it was anticipated that 50 homes would be rehabilitated or repaired. This would have resulted in safer living conditions and increased property values.

**Actual Accomplishments:** During PY2021, the Town of Cicero completed **41** Housing Projects with a total of **43** units. Of the total projects, **25** were completed under the Housing Rehabilitation activity, **16** were completed under the Emergency Assistance Program activity. A total of **\$154,581.50** was spent on these projects. Additionally, there are **26** Housing Rehab projects that are currently under construction that will be added to this total. There is also **1** project that is under construction that is being completed under the Home Improvement Program activity, and **2** projects that are being completed under the Emergency Access activity. Of these projects, the Town will draw another **\$139,172.97** after October 1, 2022. Once these projects are completed, the Town will accomplish its proposed amount of goals proposed for this Action Plan period.

**Priority:** Provide safe housing free from lead hazards.

**Objective:** Identify children with high lead levels, implement an educational program that provides information on lead poisoning, and identify and abate sources of lead-based paint in residential units.

**Proposed Accomplishments:**

1. Testing and promote the screening of all children 6 months to 6 years for blood lead levels as required by law as a condition of admittance to preschool, day care centers, nursery schools, kindergarten, and other child care facilities.
2. Provide educational materials to families within the Town of Cicero regarding the hazards of lead poisoning.
3. To complete 10 rehabilitation projects that involves lead hazard reduction.

**Actual Accomplishments:** The Town of Cicero completed **10** lead hazard reduction projects for a total of **\$12,250**. Additionally, the Town will draw another **\$18,520** on the **13** lead projects under construction that were started in PY 2021. Once all lead projects are completed, the Town will surpass its goal of 10 lead projects proposed for this Program Year.

**Priority:** Improve service to non-homeless Cicero residents who are low-to-moderate income and/or have special needs.

**Objective:** Make social services available for persons in need who have low-to-moderate incomes.

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**Proposed Accomplishments:** Develop a diverse network of needed services toward enhancing the health, safety, and overall well-being of individuals and persons with special needs, through the provisions for creating and expanding quality public and private human service programs.

**Actual Accomplishments:** The Town of Cicero Department of Housing was able to maintain and/or improve the services that the diverse network of agencies in the town provides. Overall, the agencies that were awarded CDBG funds from The Town of Cicero were able to meet and/or exceed their goals proposed to the Town of Cicero. In total, our network of Public Service Agencies served 1,088 people.

**Priority:** Strengthen the community's living environment by making improvements to public facilities.

**Objective:** Make funding available for infrastructure improvements.

**Proposed Accomplishments:** Over the course of this Consolidated Plan, it is anticipated over \$1 million will be spent on infrastructure improvements such as street and curb repairs, alley repaving, and rehabilitation of public facilities.

**Actual Accomplishments:** The Town of Cicero Department of Housing was able to maintain and/or improve the services that the diverse network of agencies in the town provides. Also, 338 +/- Households are now served by public facilities that are no longer substandard, since our department funded agencies to perform public facility improvement projects. More beneficiaries are expected as the remaining public facility projects complete and report their accomplishments.

**II. Budget and Resources**

The Resources available for these goals for PY2021 were as follows:

○ Total PY 2021 CDBG Entitlement Grant:	\$ 1,764,849.00
○ Total Program Income Received:	\$ 839.48
○ Reallocated Funds from PY 2019 & PY 2020 Activities:	\$ 577,000.00
○ Total CDBG Funds Expended in PY 2021:	\$ 585,796.38**

**\*\*This amount is for the end of September 30, 2022. Additional withdrawals for different activities will still be made after October 1, 2022. \*\***

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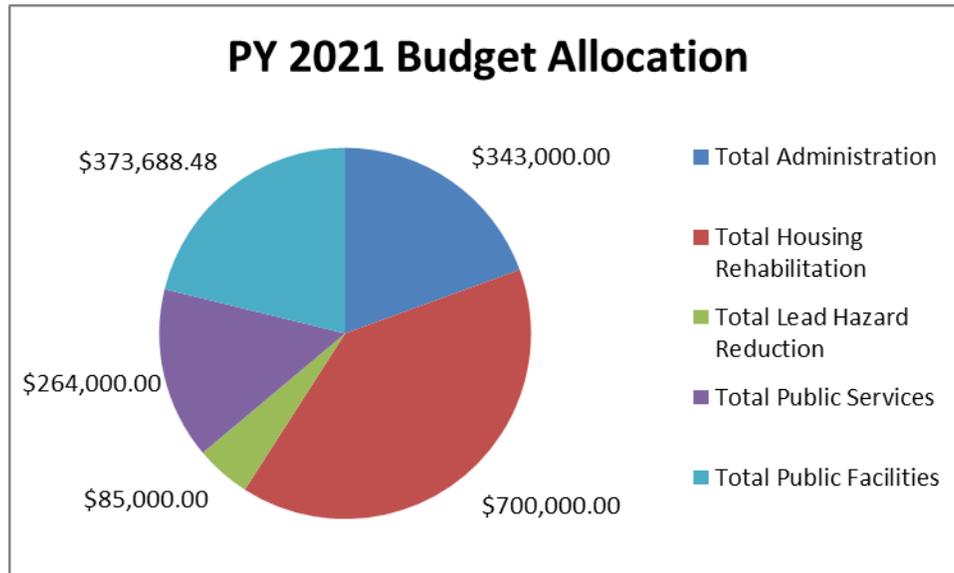
The Town of Cicero Department of Housing budgeted their entitlement grant in such a way to best serve the community of Cicero, and their needs.

**Table 1: PY2021 Budget Allocation\*\***

Administration	\$ 343,000.00
Housing Repair Program	\$ 700,000.00
Lead Hazard Reduction	\$ 85,000.00
Public Services	\$ 264,000.00
Public Facilities	\$ 373,688.48
<b>Total</b>	<b>\$ 1,765,688.48</b>

*\*\*Only includes PY2021 Entitlement Grant plus Program Income. Does not include carry over projects from previous years and/or Amendments to reallocate funds to current projects.*

**Figure 1: Budget Allocation**

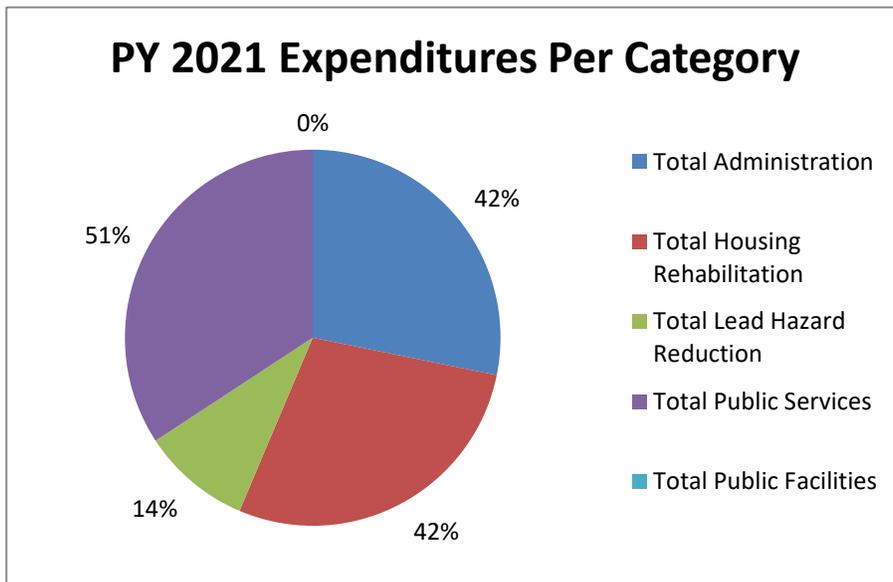


**Table 2: PY 2021 Expenditures\***

Budget Category	Drawn Amount
Administration	\$ 144,479.39
Housing	\$ 294,141.64
Lead Hazard Program	\$ 12,250.00
Public Services	\$ 134,925.35
Public Facilities	\$ 0.00
<b>Total</b>	<b>\$ 585,796.38</b>

\*All expenditures above were made during the timeframe of PY 2021 (October 1, 2021 – September 30, 2022). These expenditures include program income and reallocated funding from previous program years. Additional expenditures for activities from PY 2021 will be made after October 1, 2022.

**Figure 2: Expenditures**



**Figure 2: Expenditures provides a look on the percentage drawn from each categories budget. This is not an overall entitlement budget percentage.**

**Program Income**

During PY 2021, The Town of Cicero Department of Housing received **\$839.48** of Program Income to go towards the Community Development Block Grant Program. IDIS is reconciled on a quarterly basis, and when updated, program income and reallocated funds from prior program years are expended prior to drawing down funds from the U.S. Treasury.

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**Un-liquidated Obligations**

The definition of an Un-liquidated obligation is:

- Dollar amount of orders placed, contracts and grants awarded, goods and services received and similar transactions for which an expenditure has been accrued, but not yet recorded as paid as of the end of the reporting period.

Based on this "official" definition of Un-liquidated obligations for purposes of the activities for PY 2021, the Town of Cicero's un-liquidated obligations are:

<b>Act #</b>	<b>Project Name/Agency</b>	<b>Funded Amount</b>	<b>Drawn Amount</b>	<b>Unliquidated Obligation</b>
858	General Administration	\$28,337.50	\$15,718.17	\$12,619.33
859	Staff Salaries	\$315,000.00	\$128,761.22	\$186,238.78
860	Housing Rehabilitation Program	\$250,000.00	\$154,581.50	\$95,418.50
861	Housing Staff Salaries	\$350,000.00	\$139,560.14	\$210,439.86
863	Accessibility Program	\$50,000.00	\$0.00	\$50,000.00
864	Lead Hazard Reduction	\$85,000.00	\$12,250.00	\$72,750.00
866	Children's Center	\$32,000.00	\$23,594.57	\$8,405.43
867	Cicero Youth Commission	\$67,000.00	\$0.00	\$67,000.00
868	Family Services & Mental Health	\$65,000.00	\$61,351.00	\$3,649.00
869	President's Office of Literacy Program	\$40,000.00	\$0.00	\$40,000.00
870	CEDA	\$10,000.00	\$4,941.28	\$5,058.72
871	Community Support Services	\$20,000.00	\$15,038.50	\$4,961.50
872	Town of Cicero Alley Repavement	\$450,688.48	\$0.00	\$450,688.48
	<b>Total</b>			<b>\$1,207,229.60</b>

Some of the balances for these activities have been expended and currently are read as \$0.00. Some other activities have been reduced since some contracts or invoices have been paid out after September 30, 2022. The Alley Repavement funded amount includes the reallocated funding from the PY 2019 grant.

**Leveraging Resources**

The following is a list of the other resources available to the Town of Cicero in Program Year 2021:

1. Mental Health Board:	\$ 493,000.00
2. Cicero Housing Authority-Section 8:	\$ 1,185,899.00
3. Town of Cicero Capital Improvement Projects:	\$ 2,528,000.00
4. State Grants:	\$ 2,725,898.08
5. General Assistance:	\$ 89,678.00
6. NSP:	\$ 0.00

**Table 3: Community Health Board Agencies**

<b>2022 Community Mental Health Board Agencies</b>	
<b>Funded</b>	
<u>Agency</u>	<u>Amount</u>
Cicero Family Service & Mental Health Center	\$ 200,000.00
Cicero Youth Commission	\$ 25,000.00
The Children's Center	\$ 40,000.00
Community Support Services, Inc.	\$ 25,000.00
Oak Leyden	\$ 6,000.00
Pilsen/Little Village Community Mental Health Center	\$ 20,000.00
ProCare Center	\$ 25,000.00
Solutions for Care	\$ 32,000.00
UPC Seguin	\$ 35,000.00
Youth Crossroads, Inc.	\$ 70,000.00
A New Awakening	\$ 15,000.00
<u>TOTAL AGENCY DISBURSEMENTS</u>	<u>\$ 493,000.00</u>

**III. CDBG Legal Statements**

The Town of Cicero Department of Housing must provide a narrative analysis to show that the grantee: (1) pursued all resources that the grantee indicated it would pursue; (2) provided requested certifications of consistency for HUD programs, in a fair and impartial manner, for which the grantee indicated that it would support application by other entities; and (3) did not hinder Consolidated Plan implementation by action or willful inaction. To the extent that these points are covered in other parts of the performance report, appropriate cross-reference will suffice. (24 CFR 91.225(b)(3) and 24 CFR 570.903)

1. The Town of Cicero Department of Housing pursued all resources that we indicated that we would pursue.
2. The Town of Cicero Department of Housing did not receive any requests for certifications of consistency with the Consolidated Plan in PY 2020-2024.
3. The Town of Cicero Department of Housing did not hinder Consolidated Plan implementation by action or willful action.

#### **IV. Assessment of the One-Year goals and objectives**

##### **Successes**

Overall, The Town of Cicero Department of Housing, in conjunction with its list of Subrecipients, were able to accomplish most of the goals outlined in the Consolidated Plan (**See Tab 4**).

The Town of Cicero Department of Housing has made internal advancements, updated policies and procedures, and increased efficiencies. Therefore, many of PY 2021 Subrecipients were able to complete their proposed projects and deliver services to many low to moderate-income individuals and families:

- The Boys Club was able to open its center and assist **64** youth in the community through their Homework help and Power Hour program.
- The Children's Center of Cicero-Berwyn was once again able to assist **197** low income families with subsidized day care for those that can't afford the full daycare fees. Children were able to enjoy an educational environment with nutritious meals and snacks while their parents were at work.
- Family Service and Mental Health Center of Cicero serviced about **275** individuals through their mental health services. They continue to be one of our most needed Public Service Subrecipients.
- The President's Office for Literacy was able to help serve about **517** students and youth mentors through the Reading program, leading to an improvement in their reading skills.
- CEDA was able to assist **10** Cicero households with housing counseling services. They were able to help prevent Cicero homeowners from losing their homes while assisting others in qualifying for new home loans.
- Community Support Services is an agency that works with clients with Intellectual and Developmental Disabilities (I/DD). The agency was able to service **25** unique individual clients with I/DD who reside in the Town of Cicero.
- The Cicero Housing Rehabilitation program completed **41** Housing Projects with a total of **43** units. Of the total projects, **25** were completed under the Housing Rehabilitation activity and **16** were completed under the Emergency Assistance Program activity. Additionally, there are **26** Housing Rehab projects that are currently under construction that will be added to this total. There is also **1** project that is under construction that is being completed under the Home Improvement Program activity, and **2** projects that are being completed under the Emergency Access activity. Once these projects are completed, the Town will accomplish its proposed amount of goals proposed for this Action Plan period.

##### **Issues Facing the Department**

Only a few lingering effects from the COVID-19 pandemic caused some issues with a few of the agencies accomplishments for this program year period.

- The Boys Club's membership is still somewhat restricted due to the pandemic. They limited their numbers in the center to avoid having too many kids in one small space. The proposed goal for Boys Club was to serve **175** youth but only **64** were served this Program Year.
- The Children's Center was able to have all 4 locations open with limited capacity but they were unable to take kids on many fieldtrips. Only one class was able to go on a fieldtrip because many of the parents were afraid with COVID-19 concerns.
- The Cicero Youth Commission was unable to open its center to serve any youth through their afterschool and summer programs. The proposed goal for the Cicero Youth Commission was **350** youth.

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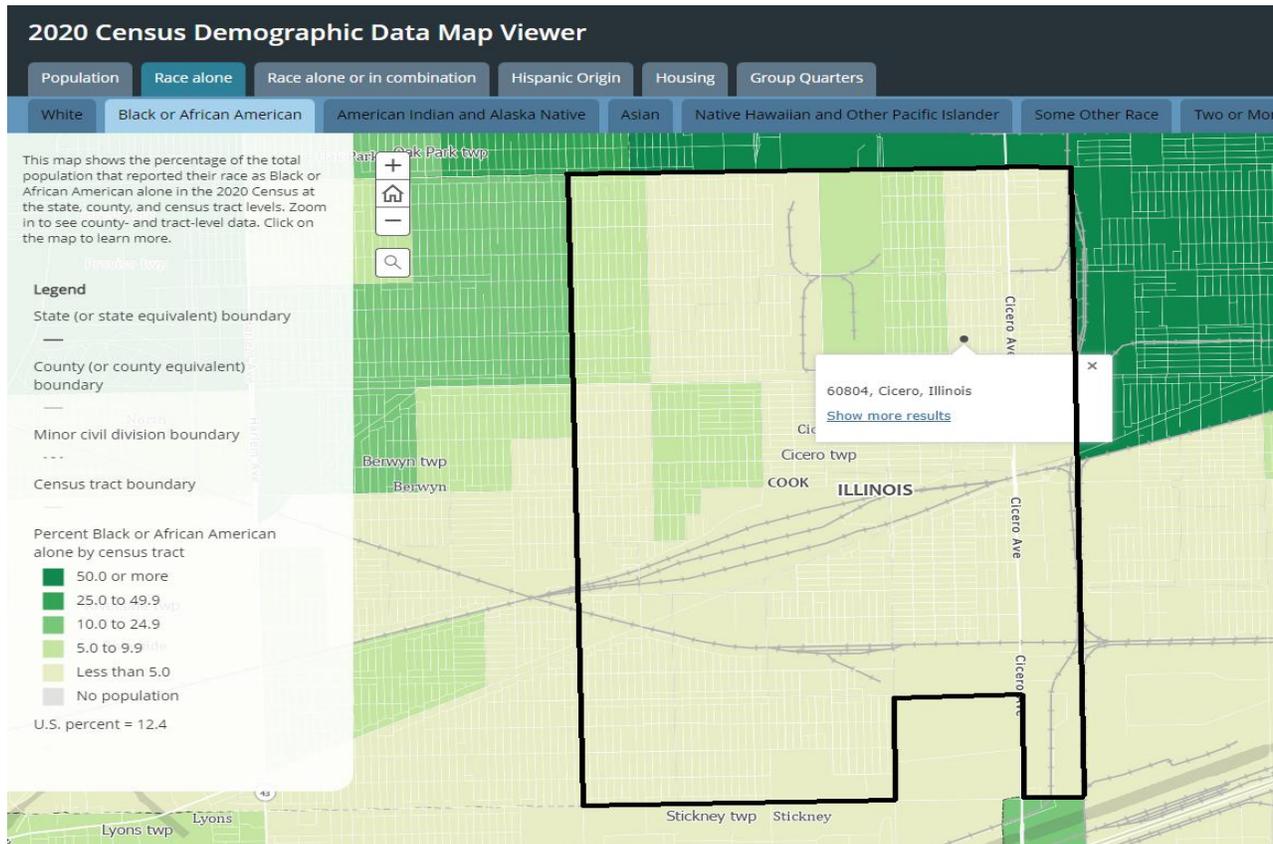
This is quite a significant number of persons that were unable to be served or counted for this program year.

- Family Services was not able to reach their proposed goal of serving 600 persons, but was able to reach about half of their goal. This was also a significant number of persons not counted towards the main total. The agency is still facing the challenge of trying to grow and meet the high demand for mental health services for people in the community. Currently, they do not have enough staff in certain programs to provide the services to all clients coming into their office.

A total of 1,812 persons were proposed to be served by Public Service agencies during the program year. The actual clients served during this program year was 1,088 persons. This was 60% of the proposed total amount that was achieved. The fact that the Cicero Youth Commission was closed and that Family Services was not able to service as many people, caused the accomplishment numbers to be lower than anticipated.

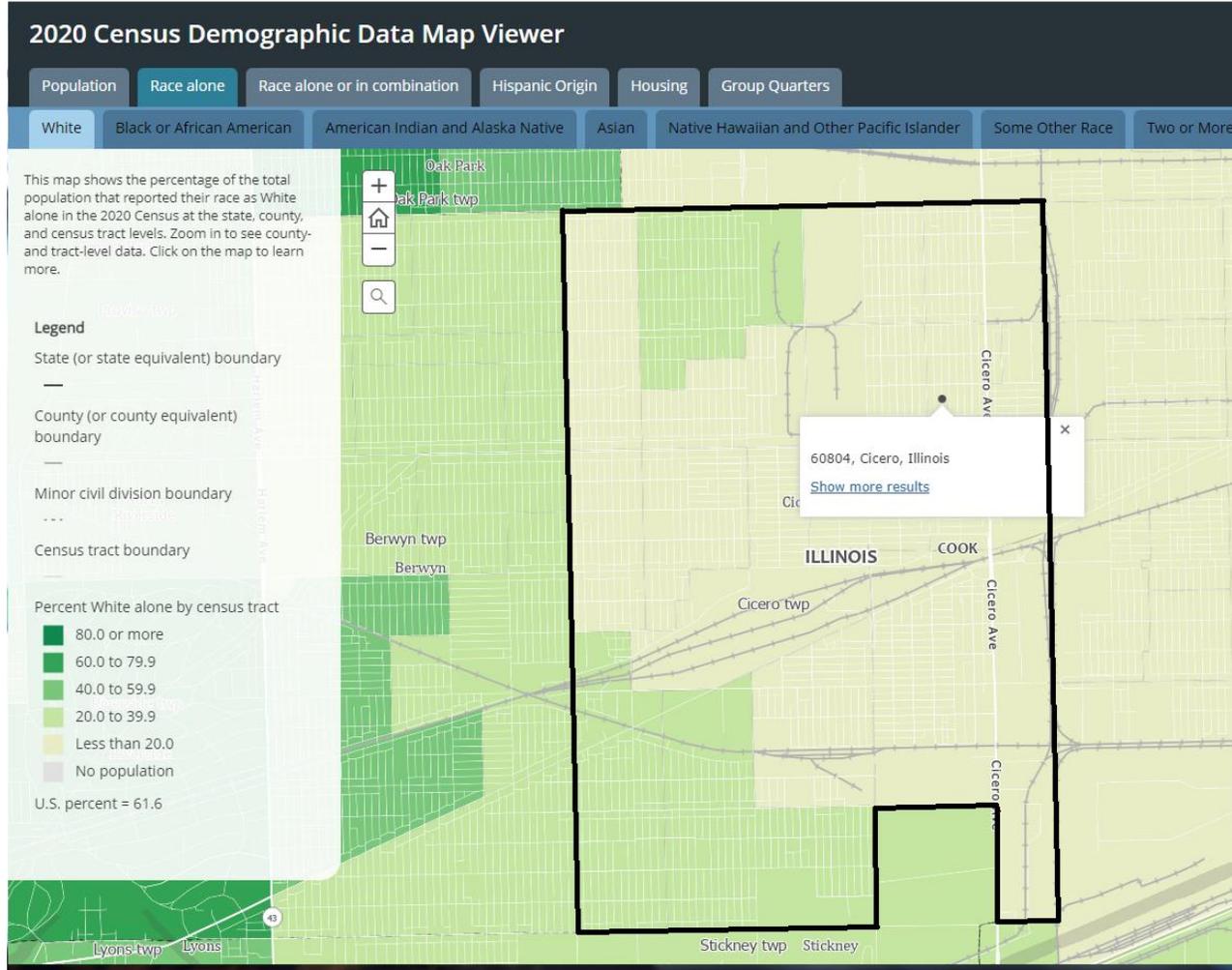
**V. Town of Cicero Geographic Demographic Distribution**  
**Percent of Persons Who Are Black or African American Alone: 2020 Census**  
**Cicero IL, 60804**

<https://mtgis-portal.geo.census.gov/arcgis/apps/MapSeries/index.html?appid=2566121a73de463995ed2b2fd7ff6eb7>



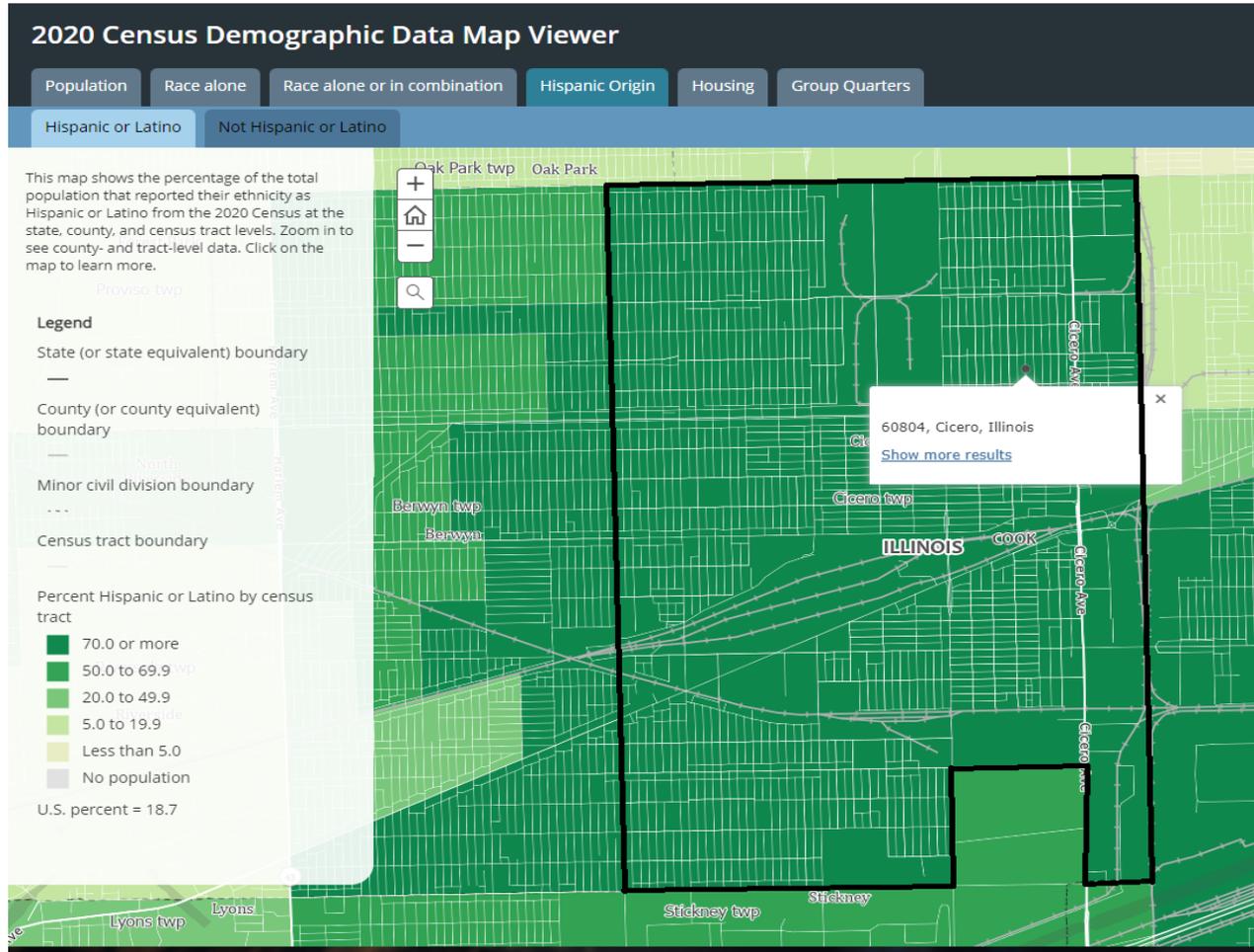
Percent of Persons Who Are White Alone: 2020 Census  
Cicero IL, 60804

<https://mtgis-portal.geo.census.gov/arcgis/apps/MapSeries/index.html?appid=2566121a73de463995ed2b2fd7ff6eb7>



### Percent of Persons Who Are Hispanic or Latino: 2020 Census Cicero IL, 60804

<https://mtgis-portal.geo.census.gov/arcgis/apps/MapSeries/index.html?appid=2566121a73de463995ed2b2fd7ff6eb7>

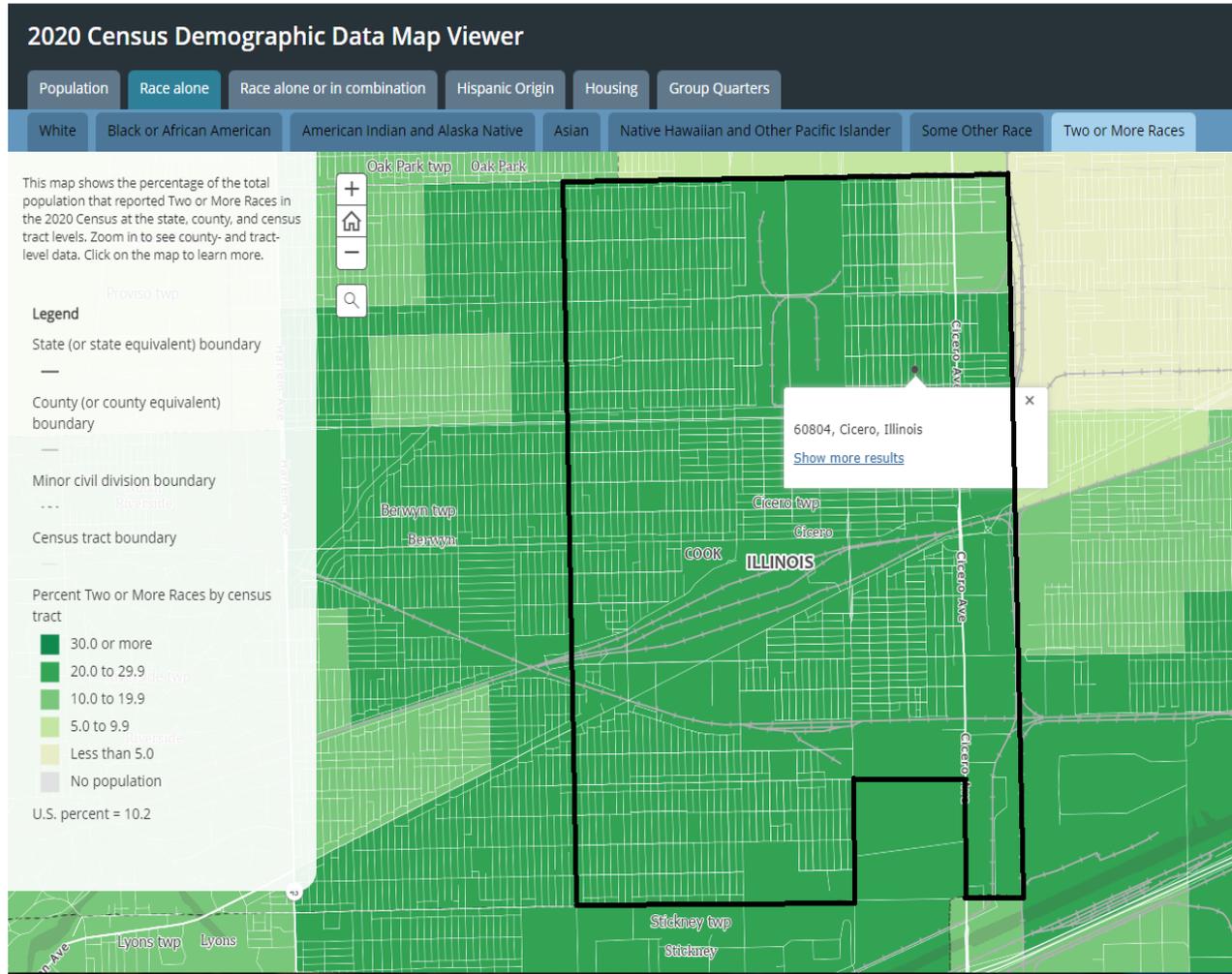


### Percent of Persons Who Are Two or more other Races: 2020 Census

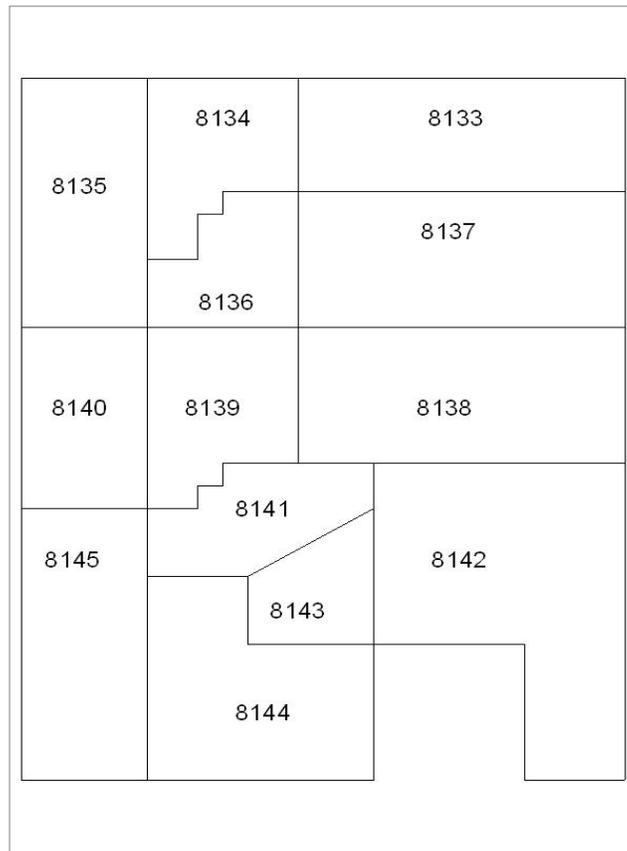
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<https://mtgis-portal.geo.census.gov/arcgis/apps/MapSeries/index.html?appid=2566121a73de463995ed2b2fd7ff6eb7>



**Town of Cicero Census Tract Map**



**Table 4: Census Tract Income Data**

CDBG ID	CDBG NAME	TRACT #	% Low/Mod
171332	CICERO	813300	78.02
171332	CICERO	813400	67.5
171332	CICERO	813500	56.42
171332	CICERO	813600	71.5
171332	CICERO	813700	66.62
171332	CICERO	813800	72.55
171332	CICERO	813900	68.46
171332	CICERO	814000	63.72
171332	CICERO	814100	71.9
171332	CICERO	814200	66.78
171332	CICERO	814300	65.63
171332	CICERO	814400	55.2
171332	CICERO	814500	48.83

## **VI. Managing the Process**

The Town of Cicero's Department of Housing, serving on behalf of the Town of Cicero, is the lead agency responsible for overseeing the development of the Town of Cicero's Consolidated Annual Performance Evaluation Report (CAPER), and is the entity responsible for administering the CDBG Program covered by the CAPER.

For further information or to make comments on this CAPER, please contact:

The Town of Cicero Department of Housing  
Attn: Tom M. Tomschin, Executive Director  
1634 South Laramie Avenue  
Cicero, IL 60804  
Phone: (708) 656-8223  
Email: ttomschin@thetownofcicero.com

### **Citizen Participation**

The Town of Cicero must make the CAPER available to allow citizens, public agencies and other interested parties the opportunity to examine its contents and submit comments. The Town of Cicero shall accomplish the above by doing the following:

1. Publish a summary of the CAPER in one newspaper of general circulation, and on the Town's Website. This summary must include a list of the locations where copies of the CAPER can be examined.
2. Make copies of the proposed CAPER available at the Town Hall, Public Safety Building, Department of Housing Office and the Town's website.
3. The Town of Cicero made the proposed CAPER available on the Town's Website:  
  
<http://www.thetownofcicero.com/departments/housing-department>
4. Make a reasonable number of free copies of the CAPER available to citizens and groups that request it.
5. Allow a 15-day comment period prior to submitting to HUD.
6. Hold a public hearing to receive comments and views (public comments are also received via email, telephone, or in person).
7. Attach a summary of all comments or views, and a summary of any comments or views not accepted and the reason therefore, to the final CAPER. **(See Tab 1 & 2)**

### **Institutional Structure**

The Town has in place a list of agencies, programs and resources to meet the social service and housing needs of our residents. Any unmet needs will be reviewed and the programs reassessed and addressed on an ongoing basis from year to year.

### **Social Service Needs**

Within the Town of Cicero, social service needs are addressed by town departments such as the Community Mental Health Board, the Health Department, the Cicero Youth Commission and The President's Office for People with Disabilities.

In addition, other governmental bodies such as, the Cicero Housing Authority (CHA) also contributed this program year.

Cicero also has a wide variety of not-for-profit, social service agencies providing a wide-range of services: Berwyn-Cicero Council on Aging, Children's Center of Cicero-Berwyn, Oak/Leyden Developmental Services, Inc., Salvation Army, Catholic Charities, Boy's Club, Family Service and Mental Health Center of Cicero, Seguin Services, Seguin Retarded Citizens Association, Mujeres Latinas en Accion, and Pillars Community Services.

### **Housing Needs**

Housing needs are addressed by the following governmental and social service agencies: The Cicero Health Department (Emergency Solutions Grant Program), the Cicero Housing Authority, Housing Forward, Illinois Housing Authority, Illinois Department of Public Aid, Catholic Charities, Sarah's Inn, Seguin Services, and Seguin Retarded Citizens Association.

## **VII. Housing**

**The Town of Cicero offered four (4) housing programs to our residents.**

1. **The Home Repair Program (HRP)** is a grant with a maximum funding amount of \$4,999.00 to correct substandard living conditions, address health and safety hazards, alleviate deficiencies in the structure and make essential repairs/improvements to permit use by homeowner occupants. Types of projects completed consisted of updating obsolete electrical and plumbing systems and replacement of roofs, windows, porches and concrete which were defective or obsolete.
2. **The Emergency Assistance Program (EAP)** is administered by the Department of Housing. These guidelines as set forth in the following manual, provide the eligibility criteria, program design, rules and policies which govern the EAP. The EAP is aimed at providing financial assistance to low income homeowners of the Town of Cicero for the purpose of repairing/replacing an emergency/hazardous housing condition such as a defective heating unit which requires immediate action to restore heat for occupants of the structure, restore air conditioning, plumbing (burst piping), roofing (collapsed), or electrical emergencies. An emergency/hazardous condition remediated which requires immediate action to protect the health and safety of the occupants of the structure, thus preventing their homeowner occupied dwelling from being inhabitable. The program will provide financial assistance for heating emergencies between October 1st and May 1st, central air conditioning emergencies (pre-existing) between May 1st and September 30th, for plumbing, roofing, and electrical emergencies between October 1st, and September 30, of each program year. The program will provide financial assistance to owner-occupants of one (1) and two (2) unit residential properties in the form of a grant.
3. **Emergency Access Grant for People with Disabilities Program (EAG)** is administered by the Department of Housing. The Access Program is aimed at providing financial assistance to low income homeowners, in order to eliminate physical barriers, which inhibit the use of the dwelling unit by a person with disabilities. The program will provide financial assistance to owner-occupants of one unit residential properties in the form of a grant with a maximum amount of \$24,999 per project. As a result of the cost of the project, Lead Based Paint Regulations applied and were addressed through Risk Assessment/Paint Testing. All lead based paint hazard reduction activities discovered were addressed by the most cost effective means possible, either by paint film stabilization, interim controls or abatement. In addition, the owner/occupant was educated on the health effects of lead poisoning and how to protect their families by proper maintenance using safe work practices, housekeeping and

nutrition. All owners and occupants were provided with the pamphlet "Protect Your Family from Lead in Your Home".

4. **The Home Improvement Program (HIP)** goal is to revitalize and upgrade neighborhoods and make decent, safe and sanitary living conditions. This is achieved by bringing the entire property into code compliance. The HIP is administered by the Housing Department. The HIP will provide assistance to correct substandard living conditions, address health and safety hazards, and alleviate deficiencies in the structure, heating equipment, plumbing and electrical systems. The HIP may be used for improvements to bring the property up to code, energy conservation improvements, code violations, incipient code violations, weatherization items (including storm windows and doors, weather stripping & insulation), non-code violation items that are considered standard in nature i.e., medium grade cabinets, tile, fixtures etc., as based industry standards, and Lead hazard evaluation and reduction activities. Delivery of services achieves cost-effectiveness and better outcomes in improving the safety and energy efficiency of homes. The Home Improvement Program combines distinctly different missions, that target low to moderate income housing for the purpose of providing energy efficiency interventions, weatherization improvements, and general home improvements improving both housing quality and the safety and/or comfort of occupants, through better temperature control and improved ventilation especially for vulnerable populations such as the elderly, disabled, and children. This assistance will be in the form of a grant with a maximum funding amount of \$24,999.00 and is eligible to one (1) and two (2) unit owner-occupied properties where the current *total* household income is considered to be low-to-moderate as defined by HUD.

### **Housing**

Based on the 2020 US Census, it was reported that Cicero has 25,983 housing units and 95% of those were built prior to 1980. Most of these units are single-family dwellings and multiple unit buildings of up to four stories tall. The age of Cicero's housing stock coupled with the fact that many of the occupied housing units are severely overcrowded has had a negative impact on the safety and livability of these housing units. While the development of new housing would be an ideal goal, the best strategy for the immediate future is to rehabilitate and repair existing housing and bring them up to code.

The Town of Cicero's Housing Rehabilitation Programs are designed to preserve our existing housing stock and neighborhoods, while assisting property owners to eliminate all property code violations. The programs encourage property owners to take responsibility for home maintenance and develop pride in their homes and neighborhoods. The Housing Rehabilitation Programs enable property owners to make improvements to mechanical and structural systems and to correct other code violations.

### **Action taken:**

The Department of Housing funded \$ 350,000.00 of its PY 2021 CDBG allocation for the Housing Rehabilitation Program (construction costs), to assist low-to-moderate income owner/occupants of one and two unit residential properties.

There is an identified gap in Cicero's Community Development Block Grant Program. The Town only has a limited dollar amount they can allocate to these projects. Capping the grant at \$4,999.99 spreads a benefit out over more people, but the scope of the projects is decreased. Any project over \$4,999.99 demands risk assessments, safe work practices, and clearance of lead hazards, which drives the cost of rehab up as much as \$25,000.00. Taking into account these lead costs, the amount of quality projects the department can accomplish decrease further more.

The Town of Cicero Department of Housing, if awarded extra funds for Housing and Lead Hazard Reduction, would remove the cap on the grant amount, and perform more quality, and impacting rehabilitation projects within the Town of Cicero, to revitalize the community, increase home safety, and sustain decent housing for their residents

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During PY 2021, the Town of Cicero completed **41** Housing Projects with a total of **43** units.

Of the total projects:

- **25** were categorized under the Housing Rehabilitation activity,
- **16** were categorized under the Emergency Assistance Program activity. There is also

Additionally, there are **26** Housing Rehab projects that are currently under construction that will be added to this total. There is also **1** project that is under construction that is being completed under the Home Improvement Program activity, and **2** projects that are being completed under the Emergency Access activity.

The goal of this year's action plan was to assist 50 households. If all projects (including the HRP, EAG, HIP, and EAP Programs) that have been completed and/or are under construction are added up, the Town will have assisted 70 households with a total of 72 units.

The following list is a list of the completed Housing Rehabilitation Projects during PY 2021 (October 1, 2021 – September 30, 2022). The list includes type of program Home Repair Program [HRP], Emergency Assistance Program [EAP], Emergency Access Grant for People with Disability Program [EAG], The Home Improvement Program [HIP], and Lead Hazard Reduction Program [Lead].

The projects that were completed are shown on this chart below.

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**Table 5: PY 2021 Housing Rehab Projects**

HRP	EAP	HIP	EAG	Lead	Units	Census Tract
	\$4,875.00				1	8142
	\$4,999.00				2	8138
	\$4,625.00				2	8138
	\$4,450.00				1	8134
	\$4,450.00				1	8139
\$2,600.00				\$2,500.00	1	8144
4,600.00					1	8135
	\$1,550.00				1	8136
	\$4,999.00				1	8145
	\$4,999.00				1	8135
\$2,500.00				\$2,500.00	1	8134
	\$4,039.00				1	8140
\$4,999.00					1	8145
\$4,999.00					1	8137
\$4,800.00					1	8138
\$4,999.00					1	8138
\$4,999.00					1	8144
\$4,999.00					1	8140
\$4,850.00				\$800.00	1	8139
\$2,000.00					1	8135
\$4,850.00				\$800.00	1	8139
\$1,850.00				\$1,300.00	1	8144
\$4,999.00				\$3,300.00	1	8138
	\$4,200.00				1	8144
	\$4,999.00				1	8143
	\$4,200.00				1	8134
	\$4,999.00				1	8145
\$4,999.00					1	8144
	\$4,850.00				1	8135
		Under Construction		\$525.00	1	8143
			Under Construction	\$525.00	1	8133
\$4,900.00					1	8144
\$4,999.00					1	8145
\$4,999.00					1	8139
\$3,400.00					1	8134
\$2,522.50					1	8143
\$3,485.00					1	8143
\$4,999.00					1	8135
\$4,250.00					1	8139
	\$4,650.00				1	8145
	\$4,250.00				1	8144
			Under Construction	\$400.00	1	8143
\$4,999.00					1	8140
				\$300.00	1	8139
\$3,060.00					1	8134

Table 6: Housing Accomplishments by Ethnic Group

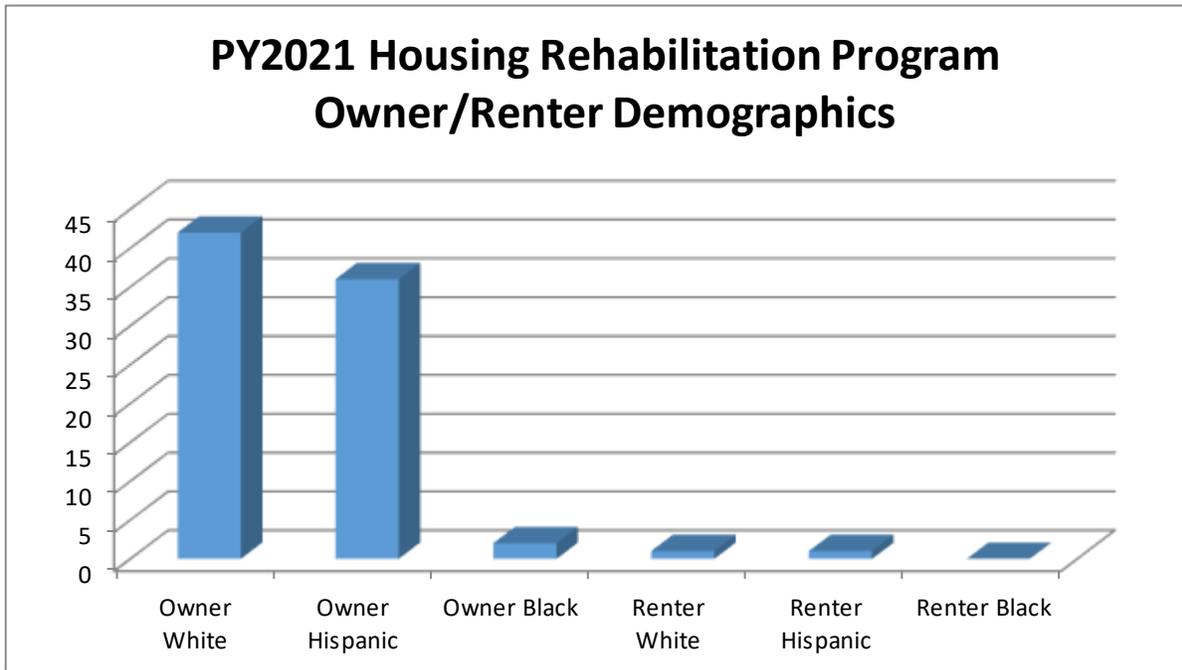


Table 7: Housing Accomplishments by Income Level

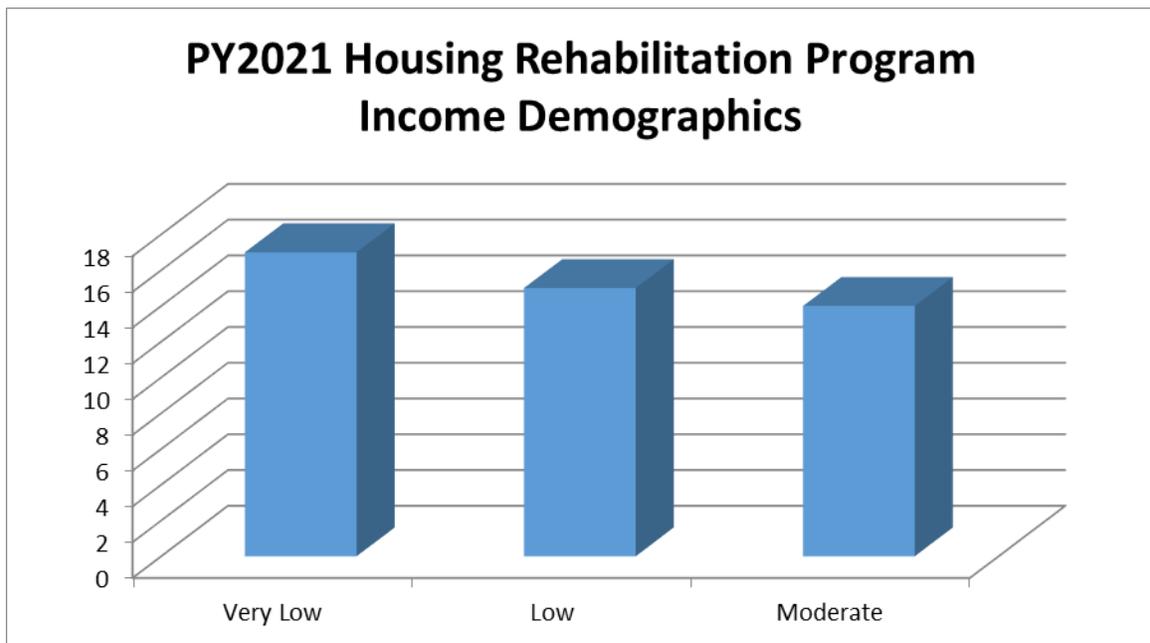


Table 8: Housing Accomplishments for Special Needs

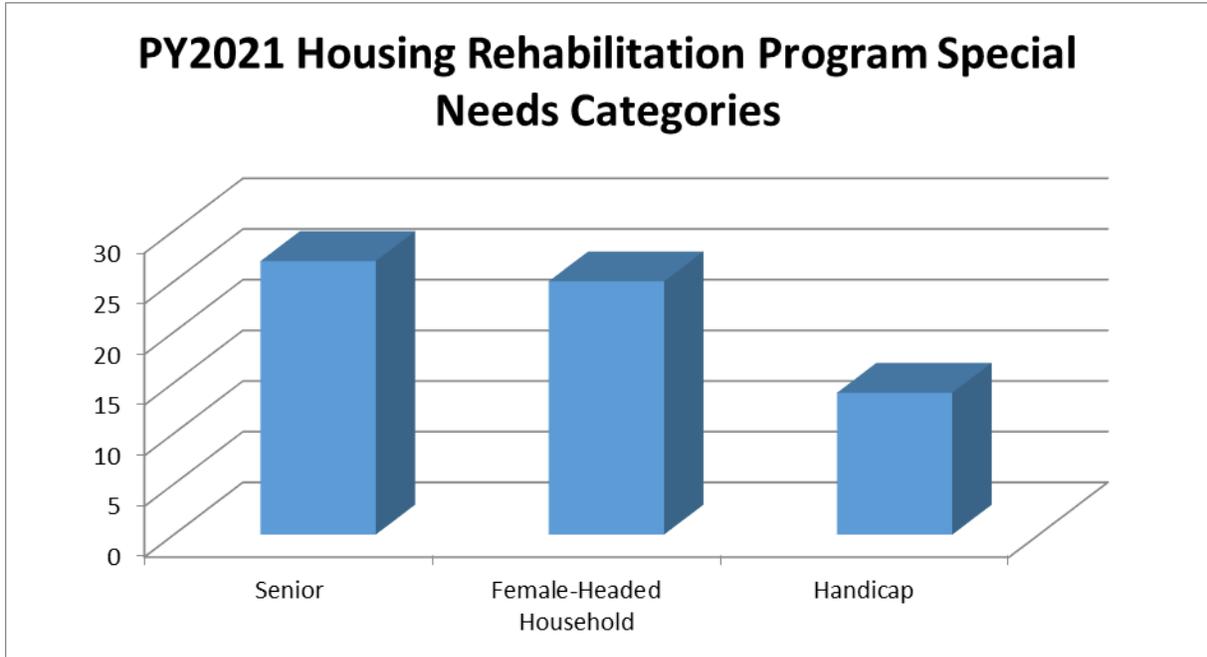
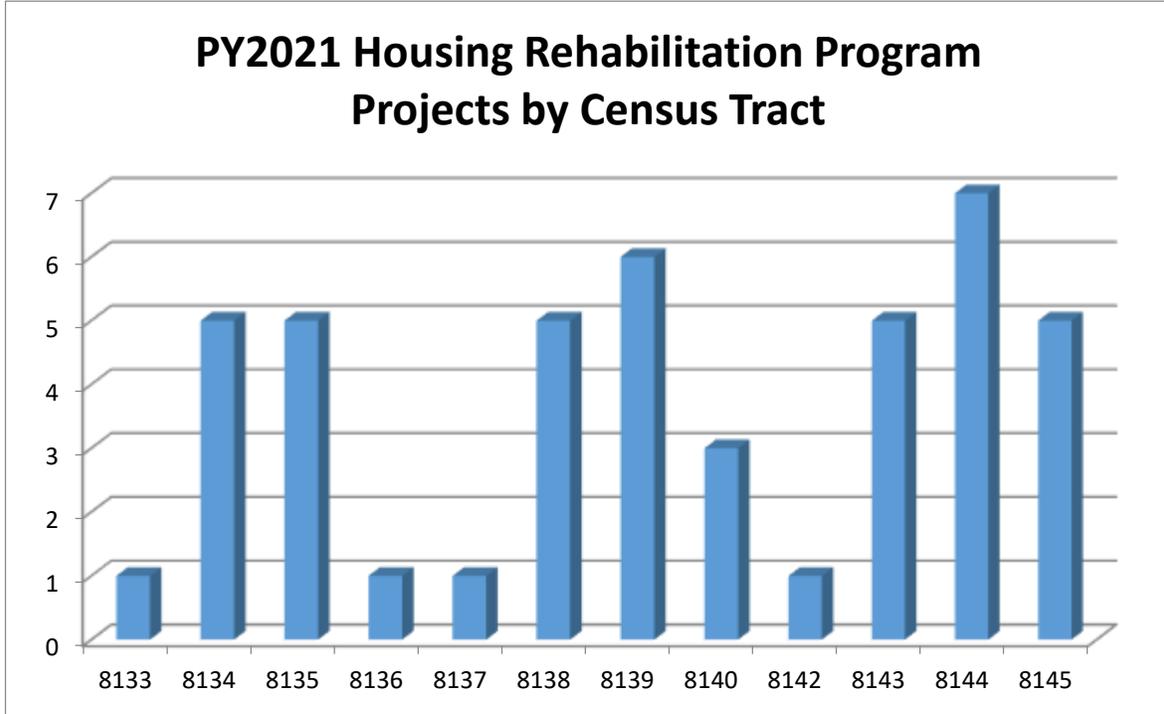


Table 9: Housing Accomplishments by Census Tract



**Lead-based Paint**

The Town of Cicero, as with all older communities, contains a large number of dwelling units containing lead based paint. Of these, 23,577 or 94.9% were built prior to 1970; and thus presumed that these dwellings all have lead based paint to some extent. In 1998, 62 children in Cicero scored a twenty or above blood lead level. It must be assumed, given the pervasiveness of the use of lead based paint, that 94% of the lowest moderate income families living in the Town of Cicero live in housing units containing lead based paint.

The Town of Cicero Health Department evaluates Lead Based Paint (LBP) hazards through literature and a referral testing service. The Health Department promotes educational literature in an attempt to educate Cicero residents on the effects LBP can have on individuals within their homes. This information is especially targeted toward the testing of young children. The Health Department suggests that patients should follow-up with a physician for further treatment of LBP.

**Action Taken:**

- 1) The Town of Cicero will continue to provide CDBG funding necessary to implement a program to identify and abate the sources of lead-based paint. With the implementation of the Lead-Based Paint Hazard Reduction regulation under 24 CFR 35 the Town has included Lead- Based Paint Hazard Reduction activities in all its rehabilitation programs. These activities include paint testing, safe work practices, occupant protection, education and clearance testing before re-occupancy.

Over the course of PY 2021, the Town of Cicero completed **10** lead hazard reduction projects for a total of **\$12,250**. The goal for PY 2021 was 10 units. The Town was able to accomplish its goal for this Program Year.

**Displacement**

During PY 2021, there were no people displaced by any activity carried out by The Town of Cicero Department of Housing. The Town of Cicero Department of Housing staff has taken part in Community Development and Displacement Uniform Act Update Trainings throughout the years. Through this training, the department has solid knowledge and guidance for Section 104(d).

The department requires that all contractors use Safe Work Practices as listed at 24 CFR 35.1350 which includes:

**Occupant Protections:**

Occupants will not be permitted to enter the work-site during hazard reduction activities until after hazard reduction work had been completed and clearance had been achieved.

The unit and the work-site were secured against unauthorized entry, and occupant's belongings were protected from contamination by dust-lead hazards and debris during hazard reduction activities. Occupant's belongings in the containment area were relocated to a safe and secure area outside the containment area.

**Work-Site Preparation:**

The work-site was prepared to prevent the release of leaded dust, and contain lead-based paint chips and other debris from hazard reduction activities within the work-site until they were safely removed. Practices that minimize the spread of leaded dust, paint chips, soil and debris were used during work-site preparation.

Warning signs were posted at each entry to a room where hazard reduction activities were conducted when occupants were present; and at each main and secondary entryway to a building from which occupants had been relocated.

**Prohibited Methods:**

The following methods were not used to remove paint that was, or could have been, lead-based paint:

1. Open flame burning or torching.

2. Machine sanding or grinding without a high-efficiency particulate Air (HEPA) local exhaust control.
3. Abrasive blasting or sandblasting without HEPA local exhaust control.
4. Heat guns operating above 700 degrees Fahrenheit or chaffing the paint.
5. Dry sanding or dry scraping, except dry scraping in conjunction with heat guns or within one foot of electrical outlets.
6. Paint stripping in a poorly ventilated space using volatile stripper that is a hazardous substance in accordance with regulations of the Consumer Product Safety Commission, and/or a hazardous chemical in accordance with the Occupational Safety and Health Administration regulations, as applicable to the work.

**Work-Site Cleanup:**

After hazard reduction activities were completed, the work-site was cleaned using cleaning methods, products and devices that are successful in cleaning up dust-lead hazards, such as a HEPA vacuum or other method of equivalent efficacy, and lead-specific detergents or equivalent.

In addition all projects are evaluated using a Relocation Screening Worksheet, which lists all activities that may require relocation. The scope of work of our rehabilitation projects that do not require relocation due to the following circumstances:

- Work did not disturb lead-based paint, or involve any lead dust hazard reduction activities.
- Work in the interior of the unit was completed within one period in eight daytime hours, the site was contained, and the work did not create other safety, health, or environmental hazards.
- Only the building’s exterior was treated, the windows, doors, ventilation intakes, and other openings near the work site were sealed during hazard reduction activities and cleaned afterward, and a lead-free entry was provided.

Treatment was completed within five calendar days; the work area sealed; at the end of each day, the area within 10 feet of the containment area was cleared of debris and cleaned; at the end of each day, occupants had safe access to sleeping areas, bathroom, and kitchen facilities; and the treatment did not create any other safety, health, or environmental hazards.

In the event that relocation would be required we have in place a temporary relocation policy that provides for temporary housing that is decent, safe, sanitary and lead-safe.

The program also provides for all reimbursable housing expenses such as rent and utilities of the relocation unit as well as eligible transportation costs and moving/storage expenses.

**Public Housing Strategy**

The Town of Cicero has no public housing, but The Cicero Housing Authority (CHA) provided \$1,185,899.00 through its section 8 program.

The Cicero Housing Authority was established for the purpose of operating and maintaining housing for low-income households. The Federal Government sets the Housing Authority’s Program Guidelines. The Housing Authority is funded for 232 units of Section 8 housing. Pursuant to these programs, property owners participating in the programs are allowed to charge fair market rents.

Those rents as currently applied, are:

1. Efficiency .....	\$ 960
2. One - Bedroom .....	\$ 1,040
3. Two – Bedroom. ....	\$ 1,190
4. Three - Bedroom.....	\$ 1,510
5. Four - Bedroom .....	\$ 1,800

Participants in the program pay a designated sum pursuant to the terms of the Act and Department of Housing and Urban Development pays the balance. All of the eligible units are filled, and there are currently about 11 households on the waiting list. The Cicero Housing Authority currently serves 188 families, including port-ins.

The Cicero Housing Authority has needs in excess of the vouchers available and estimates that it could use at least an additional 250 vouchers in order to meet the needs of those on the waiting list and others. Within the Town of Cicero, there is no publicly owned housing. No public housing units expected to be demolished. Units utilized within the Section 8 program meet all requirements of this program with regard to the physical conditions of the units. The Town of Cicero and the Cicero Housing Authority have common goals, policies, and strategies to increase the supply of decent, safe, and affordable housing; to decrease the number of people living in poverty; to improve declining neighborhoods; to target the same income categories for assistance; to Re-concentrate low-income families on Section 8; to affirmatively further fair housing goals and analyze the impediments to fair housing; to promote home ownership; and to meet public participation requirements as set forth by HUD. The mission of the Cicero Housing Authority and the Town of Cicero in this Plan is to promote adequate and affordable housing, economic development, and a suitable living environment that is free from discrimination.

The Cicero Housing Authority objectives are:

- To increase the supply of Section 8 vouchers, by applying for more vouchers from HUD
- To improve the quality of assisted housing
- To improve the quality of management and customer service
- To increase housing choices by encouraging more landlords to participate
- To promote self-sufficiency by providing more information on social service agencies, and
- To ensure equal opportunity and affirmatively further fair housing by undertaking measures to ensure access for all.

Currently, the Cicero Housing Authority has made significant progress in an attempt to better meet the needs of residents participating and seeking assistance through the Housing Choice Voucher Program. The Cicero Housing Authority has begun various initiatives, which are intended to exemplify the mission statement established at the inception of the Housing Choice Voucher Program (HCV):

The Cicero Housing Authority's mission is to provide safe, decent and sanitary housing conditions for very low-income families and to manage resources efficiently. The Cicero Housing Authority will promote personal, economic and social upward mobility to provide families the opportunity to make the transition from subsidized to non-subsidized housing.

The Cicero Housing Authority continues to explore the possibility of acquiring the Housing Choice Voucher Homeownership Program, as well as, the Family Self-Sufficiency Program. Although participating and acquiring both of these programs is preliminary, the Cicero Housing Authority's objective is two-tiered:

1. To identify household participants that may be capable and willing to transition into non-subsidized housing, while creating and executing a plan of full self-sufficiency.
2. To provide residents the opportunity of realizing the "American Dream" of homeownership.

### **Barriers to Affordable Housing**

Anything that adds to the cost or increases the regulations upon housing adds to the expense of purchasing or owning housing. To acquire property whether for rent or for direct occupancy, every person must have a minimum down payment and income sufficient to meet lending institutions loan guidelines. Given the paperwork involved in documenting a loan and obtaining title, the process is generally complex enough to require a

purchaser to obtain an attorney to aid in the closing of the loan and the purchase, which only adds to the cost. Generally a purchaser will require title insurance, a survey, a termite inspection, and in The Town of Cicero, a Town Compliance Certificate in order to purchase and/or sell a property. All these costs can be considered to be subsumed within the purchase price.

Once a property is purchased or rented, insurance, taxes, and utilities must be paid and the housing must be maintained, all of which present some level of a barrier to affording the housing.

The Town of Cicero requires an inspection of the property of all homes, prior to the sale, to determine code compliance. This process is done at a minimal expense to offset the cost of the inspection. The properties not “up to code” are cited with a list of code violations, which must be corrected in order to obtain a Certificate of Compliance. The Town believes that the minimal cost is outweighed by the benefits of providing safe and sanitary housing that meets minimum codes. The Town has adopted the 2009 version of the International Residential Code (IRC) for Building, Fire Prevention, Mechanical, Plumbing and Property Maintenance Codes, and the National Electric Code. All code requirements add to the cost of producing and maintaining homes, but costs are outweighed by the benefits of safe, sanitary housing.

Building codes are necessary to ensure some standard and average livability. An example of one of these codes, which is deemed to be essential, is the requirement that every dwelling unit have two (2) safe, unobstructed exits, and the requirement of having smoke and carbon monoxide detectors.

Likewise, property taxes add to housing costs. In the Town of Cicero, all property is assessed by the Cook County Assessor’s Office and the assessed value of the property is multiplied by the sum of the tax rates for all taxing bodies having authority within the corporate limits of The Town of Cicero, to arrive at the annual tax bill. As property values increase, taxes may increase even if the rates do not change.

The Town of Cicero has adopted a program of minimizing its tax rate increase at no more than five (5%) percent over the previous year’s rate. Commercial and industrial property is taxed at a higher rate than residential and commerce and industry; in effect subsidizing home ownership. The Town of Cicero also maintains a Zoning Ordinance dividing The Town into eight districts, five of which permit residential uses. Within the residential districts are provisions between single family and multiple family uses. One of the purposes of a Zoning Ordinance is to protect residential uses from commercial and industrial encroachment and to preserve the sanctity of housing districts. The Town’s building permit process is simplified and user friendly, and permits are issued at a minimal cost designed to offset the cost of the regulatory process. The Zoning Ordinance is strictly enforced and attempts to intensify the use of residential property are rarely permitted. However, the application process used is simple and the required hearings are promptly scheduled. The Town has struggled to maintain itself as a desirable place to live and believes that all of its codes are necessary in order to further that desire.

The Town of Cicero continues to be a community with affordable housing prices and rents. While prices are affordable, the majority of Cicero’s Housing Stock was built prior to 1980. Repairs are essential but can be quite expensive. The housing rehabilitation program is very essential to the Town of Cicero and is a valuable resource for low-to-moderate income homeowners. The Town also keeps housing affordable through the Cicero Housing Authority Section 8 Program.

### **Fair Housing**

The Town of Cicero has not received any complaints in recent years as it pertains to Fair Housing. The only complaints received were back in the 1990’s which had to do with building codes the Town had adopted. The Town of Cicero recently adopted the 2009 version of the International Residential Code (IRC) for Building, Fire Prevention, Mechanical, Plumbing and Property Maintenance Codes, and the National Electric Code. Since this time, the Town of Cicero has made available to its residents fair housing brochures provided by the Federal Government. In addition, the Town of Cicero will continue ongoing seminars for its officials and employees on fair housing practices.

Prior to starting the current 5 year Consolidated Plan, the Town of Cicero performed an Analysis of Impediments to Fair Housing (AI). At the conclusion of this process, the Town of Cicero Department of Housing did identify potential impediments to Fair Housing Choice. The impediments to Fair Housing Choice and the suggested recommendations are:

**Impediments to Fair Housing identified through this Analysis are:**

- Lack of employee training regarding Fair Housing Laws, and discriminatory practices.
- Lack of Knowledge regarding Fair Housing Laws and Protective Classes.
- Lack of local government/community service agency participation in community outreach regarding/education regarding to Fair Housing.
- Language barriers and information asymmetry an impediment to fair housing.

**The Town of Cicero Department of Housing recommends:**

- The Town of Cicero Employees should complete Fair Housing Training, to ensure all employees are aware of Fair Housing and Discrimination Laws.
- The Town should sponsor workshops and events on Fair Housing, tailored to both renters, purchasers, landlords, local government, and social service workers.
- The Town of Cicero should conduct informative seminars with private business, non-profit agencies, and the public to affirmatively further Fair Housing.
- The Town of Cicero should publish information regarding protective classes, and fair housing laws in their monthly Town News Letter.
- The Town of Cicero needs to ensure that bilingual materials, services, and outreach are available to communities across the state. The Town of Cicero agrees with both their identification of the impediments, and their recommendation.
- The Town of Cicero should have a Certified Fair Housing Investigator; this certification can be received from the National Fair Housing Training Academy.

The Town of Cicero Department of Housing also identified impediments to decent affordable housing as a by-product to the analysis of impediments to Fair Housing. While not a requirement of this analysis, The Town of Cicero Department of Housing felt it was important to disclose these identified impediments, and make appropriate recommendations. The impediments to decent affordable housing are:

**Impediments to Decent Affordable Housing identified through this analysis are:**

1. The demand for housing is high in Cicero, but the amount of decent, affordable housing units is not keeping pace with demand.
2. The age of Cicero's current housing stock places a greater burden on upkeep and maintenance, thus raising the price of decent housing, and also adding to financial burden from issuance of tickets/violations.
3. The Foreclosure crisis may have forced families to "double-up" in homes/apartments.
4. Illegal Apartments located in the Town, are impediments to safe, affordable housing.
5. Cost-Burden in homeownership is rising in the Town of Cicero.
6. Local infrastructure (Streets/Alleys/Sewer) is deteriorating, and with high cost-burden, need to be invested in.
7. Town policy of requiring licensed/bonded contractors for most work that can be done by a handy homeowner adds to the cost of maintaining a home in Cicero.

**The Town of Cicero Department of Housing recommends:**

1. The Town needs to perform outreach to educate the public on the safety issues related to illegal apartments.
  2. The Town needs to strictly enforce zoning and building codes, to ensure illegal apartments are identified and remediated accordingly.
  3. The Town should expand CDBG Housing Rehabilitation Program to include a program for homeowners
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- to correct violations that they receive from the Town of Cicero’s Building Department.
4. The Town should investigate the possibility of offering a reimbursement incentive through the CDBG Housing Rehabilitation Program to offer incentives for homeowners to make improvements to their properties.
  5. Investigate the possibility of offering an incentive program to install energy efficient appliances/windows, insulation, and etcetera in properties.
  6. Continue, or expand the “Keep Cicero CLEAN” event.
  7. Increase investments in Town Road and Alley pavement projects, to maintain the safety and livability of our neighborhoods.
  8. The Town of Cicero should explore additional funding sources, or internally subsidize/offer incentives for a developer to build on all “Town-Owned” property zoned for residential purposes, with a clause that these units be made “affordable”, and made available to current Town of Cicero Residents to attempt to alleviate the population density.
  9. The Town of Cicero through the Comprehensive Plan, which they are currently performing, should determine community goals and aspirations in terms of community development. This Comprehensive Plan will dictate public policy in terms of transportation, utilities, land use, recreation, infrastructure and housing, and be a cooperative process between local government, the private sector, and the general public.
  10. The Town of Cicero needs to perform a land-use assessment/needs assessment, to determine creative ways to alleviate the overcrowding issue in regards to people-per-unit, illegal basement apartments, parking congestion, traffic congestion, school congestion, etc...
  11. The Town Board should work collaboratively with the Building Department to ensure internal policies do not add to the cost burden currently facing the residents of Cicero.

**The Following is a list of The Town of Cicero’s Open Grants:**

Bulletproof Vests Grant 2022	\$35,400.00
Bulletproof Vests Grant 2021	\$26,955.00
Bulletproof Vests Grant 2020	\$26,910.00
Cicero Police License Plate Recognition Camera project #20-203198	\$150,000.00
Cicero Police In-car Camera Grant 2021	\$104,850.00
Cicero Police In-car Camera Grant 2020	\$93,156.00
Austin Blvd. Resurfacing Project #20-203156	\$1,000,000.00
Abandoned Properties Program APP 51617	\$117,500.00
Access to Transit Improvement Program IGA-2016-44	\$256,600.00
Tobacco Enforcement Program 2022	\$13,089.00
Tobacco Enforcement Program 2021	\$7,700.00
Tobacco Enforcement Program 2020	\$7,700.00
Tobacco Enforcement Program 2019	\$7,700.00
FEMA/IEMA Public Assistance Grant	\$325,000.00
EMW-2017-FH-00553	\$492,197.00
Zoning Code Update	\$100,000.00
STEP FFY23	\$15,972.08
STEP FFY22	\$14,416.00

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STEP FFY21	\$31,348.00
STEP FFY20	\$33,828.00
JAG FY 20 #2020-DJ-BX-0446	\$17,429.00
JAG FY 19 #2019-DJ-BX-0682	\$16,953.00
JAG FY 18 #2018-DJ-BX-0598	\$19,557.00
JAG FY 17 #2017-DJ-BX-0223	\$22,068.00
BJA 2020-VD-BX-1609	\$61,259.00
2020 UMWX0293 COPS Hiring Program	\$375,000.00
Town of Cicero LGCCC	\$25,000.00
Town of Cicero LGCCC	\$17,500.00
Town of Cicero LGCCC	\$15,000.00
Pre-School Vision and Hearing 2020 - 137884061	\$2,758.00
Powering Safe Communities	\$10,250.00
TOTAL:	\$3,443,095.08

**VIII. Homeless Needs/Prevention**

The Town of Cicero is part of Cook County HOME Consortium. Therefore, in preparing Cicero's 5 Year Consolidated Plan all issues relating to housing are subsumed by Cook County's 5 Year Consolidated Plan, which run concurrent with Cicero's - October 1, 2020 through September 30, 2024. Cook County has prepared the County's Plan on behalf of, and with the assistance of, non-entitlement municipalities and the entitlement communities of Cicero and Berwyn. These jurisdictions make up the Cook County Consortium. Cook County is the official grantee, which receives the federal CDBG, HOME, and ESG funds from HUD on behalf of the Cook County Consortium. Cook County is responsible for the overall administration, planning, monitoring and reporting requirements for these programs. The following is taken from Cook County's 5 Year Consolidated Plan and updated with new data as available with the assistance from the Alliance to End Homelessness in Suburban Cook County:

**Homelessness**

One major responsibility of any locality is to ensure the health, welfare and safety of its residents. Planning is essential to coordinate the use of all available resources to aid in the eradication of homelessness in Suburban Cook County. A Homeless person is a person who lacks a fixed, regular, and adequate nighttime residence. To be considered or qualify as a Homeless person, an individual or family must be 1) Literally homeless; 2) At imminent risk of homelessness; 3) Homeless under other federal statutes; and 4) Fleeing/attempting to flee domestic violence. There are limited emergency shelters, transitional housing facilities, safe havens and permanent supportive housing units in suburban Cook County to help aid homeless persons. The primary purpose for an Emergency Shelter is to provide temporary shelter for a homeless person or family/household. Transitional Housing programs provide people experiencing homelessness a place to stay combined with supportive services for up to 24 months. Permanent Supportive Housing (PSH) provides housing (project and tenant based) and supportive services on a long term basis to formerly homeless people. HUD McKinney Vento funded programs require that the clients have a disability for program eligibility, and therefore, the majority of homeless persons in PSH have disabilities.

The most recent Point in time or PIT Survey for the Homeless population taken in Suburban Cook County was conducted on February 9, 2022. A total of 1,096 homeless persons were counted on that date. This is 52 more

than last count's total of 1,044. From the 1,096 total homeless persons, almost all were housed in emergency shelters, transitional shelters, permanent supportive housing, or safe havens. Only a total of 99 homeless persons were counted as unsheltered, according to the PIT Survey. 242 homeless persons were recorded as 'chronically homeless'. Any homeless persons with disabilities are housed in PSH.

According to the PIT Survey, a total of 21 homeless persons are Veterans. Of those 21 veterans, all were male. No Veteran households were counted with at least one adult and one child. There are 228 homeless persons reported to have a serious mental illness, and 111 are reported to have suffered or suffer from substance use disorder. There are 10 adult homeless persons reported to have HIV/AIDS, and 119 adult homeless persons are reported to be survivors of domestic violence.

**The Continuum of Care's Survey Research Process**

92% of the data for the homeless count is taken from the point in time homeless count or PIT Count, and 8% is taken from shelter surveys. The PIT Homeless Count, which includes both sheltered and unsheltered homeless populations, is taken on one (1) single night usually during the last week of January and is conducted biennially. The process is mandated by HUD and is used as a data source in the Annual Homeless Assessment Report to Congress. The PIT count for Suburban Cook County was taken on February 9, 2022.

**Cook County Homeless Facilities and Services Inventory**

**Sheltered Homeless Count** - The Continuum of Care has identified an inventory of homeless housing providers that are made up of emergency shelters, transitional shelters, safe havens, permanent supporting housing, rapid re-housing, and other permanent housing. For this report, only the data from transitional housing, emergency shelters and permanent supporting housing taken from the PIT Count, was used.

The following table represents a brief summary of the Emergency Shelter system site name, location, bed capacities, and persons housed on the date of the Cook county Continuum of Care PIT Survey.

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EMERGENCY SHELTER PROGRAMS						
ES Program Provider Name	CoC Region (CBSA)	Beds for Households W/Children	Units for Households W/Children	Beds for Households W/O Children	Total Year-Round Beds	Point-in-Time Homeless Count
Aunt Martha's Youth Services	South	2	1	10	12	2
B.E.D.S. Plus Care, Inc.	West	0	0	0	0	136
Bethel Family Resource Center	South	52	11	12	64	58
Catholic Charities	All				0	4
Connections for the Homeless	North	11	2		11	11
Connections for the Homeless	North	14	4	52	66	66
Crisis Center for South Suburbia	South	25	1	10	35	25
Family Promise North Shore	North	14	4		14	4
Housing Forward/PADS	West	0	0	0	0	0
Housing Forward	West	8	4	56	64	42
Housing Forward	West	9	2	0	9	9
Housing Forward	West	0		18	18	19
Housing Forward	West	13	3		13	13
Housing Forward	West	0		4	4	4
Interfaith Action of Evanston	North				0	16
Journeys/The Road Home	North				0	118
Pillars Community Health	West	16	4	2	18	6
Respond Now	South	7	2	18	25	25
South Suburban PADS	South	0	0	0	0	129
The Harbour Inc.	North	0	0	5	10	5
Way Back Inn	West			6	6	2
Wings Program Inc.	North	30	10	5	35	26
YMCA Evanston/North Shore	North	24	8	34	58	17

The following table represents a brief summary of the Transitional Housing programs site name, location, bed capacities, and persons housed on the date of the Cook county Continuum of Care Point PIT Survey.

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TRANSITIONAL HOUSING SHELTER PROGRAMS						
TH Program Provider Name	CoC Region (CBSA)	Beds for Households W/Children	Units for Households W/Children	Beds for Households W/O Children	Total Year-Round Beds	Point-in-Time Homeless Count
Anew: Building Beyond Violence and Abuse	South	29	10		29	24
Aunt Martha's Youth Services	South	0	0	3	3	0
Aunt Martha's Youth Services	South			8	8	0
Aunt Martha's Youth Services	South	0		16	16	7
B.E.D.S. Plus Care, Inc.	West	13	4		13	13
Catholic Charities	North	19	5	0	19	17
CEDA Bloom Rich	West			6	6	3
Connections for the Homeless	North			6	6	6
Connections for the Homeless	North			2	2	2
Connections for the Homeless	North			4	4	3
Connections for the Homeless	North	0	0	5	5	4
Crisis Center for South Suburbia	South	45	16	9	54	46
Heartland Alliance Health	West	0	0	4	4	4
Housing Forward	West	8	3	4	12	12
Northwest Compass, Inc.	North	12	4	7	19	19
Northwest Compass, Inc.	North	0	0	12	12	11
The Harbour Inc.	North	26	13		26	2
The Harbour Inc.	North			9	9	5
The Harbour Inc.	North			6	6	2
WINGS Program Inc.	North	2	1		2	2
WINGS Program Inc.	North	6	2	0	6	3
WINGS Program Inc.	North	54	19	0	54	54

The following table represents a brief summary of the Permanent Supportive Housing programs site locations, bed capacities, and persons housed on the date of the Cook county Continuum of Care Point Prevalence Survey.

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PERMANENT SUPPORTIVE HOUSING PROGRAMS						
PSH Program Provider Name	CoC Region (CBSA)	Beds for Households W/Children	Units for Households W/Children	Beds for Households W/O Children	Total Year-Round Beds	Point-in-Time Homeless Count
B.E.D.S Plus Care, Inc.	West			20	20	20
Catholic Charities	North			19	19	18
Catholic Charities	North	23	7	4	27	27
Connections for the Homeless	North	64	17	6	70	67
Connections for the Homeless	North	2	1	32	34	33
Heartland Alliance Health	West	16	5	12	28	23
Housing Authority of Cook County	ALL	194	50	568	762	650
Housing Forward	West	30	6	70	100	64
Housing Forward	West	31	6	65	96	96
Housing Forward	West	15	5	67	82	82
Housing Opportunity Dev. Corp.	North			7	7	7
IBHP Housing Options	North			10	10	7
IBHP Housing Options	North			26	26	24
Northwest Compass, Inc.	North	4	1	10	14	14
Respond Now	South			12	12	11
South Suburban PADS	South			16	16	15
South Suburban PADS	South	9	3	5	14	14
South Suburban PADS	South	4	1	30	34	28
Thresholds Inc.	North	8	2		8	8
Thresholds Inc.	North			34	34	30
Together We Cope	South	17	4	2	19	19
Together We Cope	South	0	0	13	13	2
WINGS Program Inc.	North	20	8	0	20	20
YWCA Evanston/North Shore	North	16	7	9	25	18

**Homeless Demographic Data and Subpopulations**

The Cook County's Continuum of Care Homeless Count taken on February 9, 2022, produced some of the most accurate data to date. This is primarily due thanks to participation of community partners and a more focused methodology of the Count Coordinators. As previously stated, 92% of the data for the Homeless Count is taken from the point in time homeless count (PIT), and 8% is taken from Shelter Surveys. The PIT Count includes the data from both sheltered and unsheltered persons. A total of 1,096 Homeless persons were counted, and from the 1,096 homeless persons, almost all were sheltered. A total of 21 homeless persons were veterans. There were 228 adult homeless persons reported to have a Serious Mental Illness and 111 adult homeless persons have suffered or suffer from Substance Use Disorder, which is also known as Drug Use Disorder. This means that the homeless person is suffering from a medical condition in which the use of 1 or more substances leads to a clinically significant impairment or distress. Also, a total of 10 adult homeless persons were reported to have HIV/AIDS, and 119 adult homeless persons were Survivors of Domestic Violence.

Out of the 1,096 homeless persons counted, there were 157 Households that were considered households or families with at least 1 child. The number of children under the age of 18 was reported at 321. A total of 37 persons were between the ages of 18 and 24 years, and 154 homeless persons were over the age of 24 years. There is a total of 78 unaccompanied youth. According to the PIT Count, a total of 498 homeless persons were female and 592 were male. Only 3 persons identified as transgender, 1 was considered gender non-conforming, and 2 were considered under “Questioning”.

It is estimated that the total number counted is less than actual number of homeless persons out there in the streets. This could be due to the unique characteristics of Suburban Cook County. Suburban Cook County is made up of vast urban, residential and rural areas. Some undeveloped areas such as forest preserve become “Camp grounds” of sorts for homeless persons and could create a very dangerous atmosphere for count volunteers without the escort of law enforcement.

The McKinney-Vento homeless Assistance Program refers to a set of federal programs that were created by the McKinney-Vento Homeless Assistance Act. Those programs administered by HUD are The Emergency Solutions Grant or ESG and the Continuum of Care or CoC. The McKinney-Vento programs provide outreach, shelter, transitional housing, supportive services, short- and medium-term rent subsidies, and permanent housing for people experiencing homelessness and in some cases for people at risk of homelessness. Funding is distributed by formula to jurisdictions for the Emergency Solutions Grants (ESG) program, and competitively for the Continuum of Care (CoC) process. HUD requires that the clients have a disability for McKinney–Vento funded programs in order to be eligible, so the majority of homeless persons in Permanent Supportive Housing have disabilities.

#### **IX. Emergency Solutions Grant (ESG)**

The Town of Cicero received an Emergency Solutions Grant (ESG) for Program Year 2021 (October 1, 2021 – September 30, 2022) in the amount of \$145,250, from the U.S. Department of Housing and Urban Development (HUD). During this CAPER period, the Town of Cicero has yet to expend the PY 2021 ESG grant because it was in the process of completing and/or closing out the PY 2020 ESG grant. Since this previous grant has been completed or closed out, the Town moved forward to accept applications for the PY 2021 ESG grant. On April 3, 2022 the Town published a Notice of Funding Availability to receive applications for the PY 2021 ESG grant. Two (2) applications were received; one by Beds Plus Inc. and the other by Housing Forward.

The Town is currently in the process of entering into agreements with these agencies so that the Town can start drawing on the PY 2021 ESG grant. The goal of the Town is to complete this grant by September 30, 2023 and be current with the ESG grants awarded to the Town by HUD.

The ESG grants have been used to address the needs for homeless prevention in the Town of Cicero. Homelessness is an area of focus for the Town of Cicero. The Alliance to End Homelessness in Suburban Cook County (the Alliance) is the nonprofit organization responsible for planning and coordinating homeless services and housing options in suburban Cook County and leads the local Continuum of Care (CoC). The Alliance, as the CoC, coordinates annual funding applications for and distribution of HUD Shelter Plus Care and Supportive Housing Program dollars to address the needs of homeless persons, and those at risk of homelessness throughout suburban Cook County. The Cook County Consortium and the Alliance have an existing strong partnership related to homeless programming, funding, and special initiatives.

**Homeless Strategy**

During this program year, the Town of Cicero was able to complete their PY 2020 ESG grant. The Town was not able to draw on the full grant because Subrecipients of this funding prioritized other ESG funding, specifically ESG-CV funding awarded to them by the Town because no dollar for dollar match was required for the ESG-CV grant. As a result, Subrecipients were not able to provide sufficient match documentation to correspond to their expenditures for their PY 2020 ESG grant.

The following is a chart showing the number of clients served by category from Housing Forward and BEDS Plus Inc. during the program year.

<b>PY 2020 ESG Grant</b>	
<b>Homeless Component</b>	<b>Clients Served</b>
Homeless Prevention	13
Rapid Re-housing	27
Street Outreach	33
Emergency Shelter	14
<b>Total</b>	<b>87</b>

Below is a list of homeless components the Town used towards servicing the Cicero homeless community:

- 1) **Street Outreach** is directed toward finding people experiencing homelessness who might not use shelter or services. It includes building relationships, checking on and monitoring clients' welfare, assessing vulnerability, linking to services, and providing follow-up case management to ensure successful linkage to services. Outreach is a critical first step in connecting chronically homeless people with the services they need and reducing the length of time they spend homeless. This is a challenge as a result of limited resources available to support such services. The Alliance has been making strides in expanding outreach, and through the work of the Alliance staff and street outreach providers, the Town will focus in partnership towards increasing the geographic coverage of street outreach and securing adequate resources for street outreach.
  
- 2) **Emergency Shelters** in suburban Cook County are largely operated on a seasonal basis, in rotating congregations and staffed primarily through volunteers. They operate within a funding and practice context that is moving away from using shelters as a housing solution and with growing recognition that, for many people who end up in shelters, their homelessness could have been prevented in the first place. In order to respond to this context and to meet the goals of reducing how many people enter the homeless system, the Alliance will focus on strengthening assessment and referral practices to connect people to housing as quickly as possible and divert emergency shelter stays whenever possible.
  
- 3) **Homelessness Prevention** activities are designed to reduce the number of people who become homeless for the first time. Activities include short or medium-term financial assistance and services as well as tenant and legal services. In addition it includes systems prevention efforts with institutions that may discharge people without stable housing lined up. A newly emerging area of prevention work is identifying the situations that make a person most likely to become homeless and intentionally targeting households with those situations. This reinforces the

importance of assessment in the process.

- Transitional housing is itself going through a transition across the nation. Through research and the emergence of newer housing and service models, it is becoming clearer that transitional housing should prioritize individuals and families going through transitional periods in their lives. Their service needs are acute but not indefinite. Examples include victims of domestic violence, people in recovery or in treatment, and young adults with a history of child welfare involvement. In order to create the right mix of housing types for those within the homeless system and to promote housing stability and success, the Alliance will focus on redefining the role of transitional housing within local housing continuum and developing alternative funding and service models for transitional housing. The Town of Cicero will participate in and support these efforts as appropriate.
  - Permanent supportive housing is broadly understood to effectively end homelessness for those with disabilities, especially chronically homeless individuals and families. The expansion of permanent supportive housing has been a core feature of the Alliance's work since its inception. The 150 Homes campaign has reached new people and established processes to get chronically homeless off the streets quickly and housed permanently. This recently transitioned into the Zero: 2016 effort which aims to end veteran homelessness by the end of 2015 and chronic homelessness by the end of 2016. In short, persons who are assessed and score low will be provided with services only. Those who score in the middle will be targeted with Rapid Re-housing, and those who score high will be targeted for Permanent Supportive Housing. The Alliance has been working very closely with the Veterans Administration on this initiative. Moreover, the Alliance believes that ending chronic homelessness is attainable in suburban Cook County with more newly created and newly targeted permanent housing. The Alliance will also focus on ensuring that permanent supportive housing targets populations with intensive service needs, those who experience long-term homelessness, those who are vulnerable, and those who are the hardest to house. The Town of Cicero will participate in and support these efforts as appropriate.
- 4) **Rapid Re-housing**, short to medium term rental assistance with limited services, is the newest player in terms of interventions on the housing continuum targeted at people experiencing homelessness. While it has many features similar to transitional housing, in rapid re-housing the assistance is temporary but the housing is meant to be permanent. The rapid re-housing programs in suburban Cook County are small given the limited amount of funds available. The Alliance sees rapid re-housing as a key tool to shorten the duration of homelessness, and through staff leadership and the work of many committees and providers, the Alliance will focus on increasing rapid re-housing capacity, ensuring that rapid re-housing targets populations with low to moderate service needs, and developing standards and procedures for rapid re-housing.

#### **X. Emergency Solutions Grant CARES ACT (ESG-CV)**

In addition to the annual ESG allocation, the Town has been working with the CARES ACT allocation associated with the ESG grant. This allocation (\$1,305,419) was awarded to the Town during the 2019 Program Year, and helps support the homeless community that has been affected by the coronavirus pandemic. The eligible activities for this grant are similar to regular ESG, however, they need to prevent, prepare for and respond to the coronavirus pandemic among individuals and families who are homeless, or at risk of being homeless.

The Town initially funded Housing Forward with the first round of funding (\$520,731), and funded Housing Forward, BEDS Plus Inc. and the Alliance to End Homelessness with the second round of funding

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(\$784,688). In total, Housing Forward was funded for \$881,231.00, BEDS Plus Inc. was funded for \$352,000.00, and the Alliance to End Homelessness was funded for \$64,000.00. The Town retained \$8,188.00 of the ESG-CV funding for Administrative costs related to the delivery of the programs.

As of September 30, 2022, 61% of the ESG-CV grant has been expended. The expenditure deadline for this grant is September 30, 2023. The Town anticipates that it will meet its goals and that expenditures for this grant will be done prior to September 30, 2023.

**XI. Community Development**

The Town of Cicero addressed priority needs through the housing rehabilitation program and its PY 2021 Subrecipients. The majority of the Subrecipients were able to follow through with their proposed accomplishments, but as mentioned above one Subrecipient was unable to open their center due to Covid-19 related issues. In total, **1,088 persons** were assisted by public service agencies. Also, issues in Public Facility Projects were addressed, and Cicero residents now have improved access to these public facilities, or are now served by a public facility that is no longer substandard. The total number benefiting from these Public Facility Activities are **338 +/- Households**. These numbers should increase, as our open activities come to a close, and Subrecipients report their accomplishments.

Overall the Department is working diligently to address all needs identified in the Consolidated Plan. The Town of Cicero Department of Housing staff has been pro-actively attending training sessions. All projects funded were used exclusively for one of the three national objectives.

The Town of Cicero does not have a CDBG “targeted area” in which to expend funds. Housing Projects are based on household income, and Public Service projects must serve predominantly low-to-moderate income residents. The Department also funds agencies based on Limited Clientele, for example, the Youth Commission.

The following lists are Public Service and Public Facility Projects, funded during PY 2021 included in the list are national objective and matrix code, and funded amount and drawn amount.

*The funded amounts include funds allocated to the activity from previous years after an amendment was published. Some activities will show a zero balance since funds will be drawn after September 30, 2022.*

**For detailed information regarding beneficiaries by race, ethnicity, income category, etc. Please refer to the PR23 Report located in Tab 8.**

**Table 11: Public Service Projects**

<b>Public Service Projects</b>						
<b>Activity #</b>	<b>Project Name</b>	<b>Nat Obj</b>	<b>MTX</b>	<b>Funded</b>	<b>Drawn</b>	<b>Balance</b>
865	Boy's Club	LMC	05D	\$30,000.00	\$30,000.00	\$0.00
866	Children's Center	LMC	05L	\$32,000.00	\$23,594.57	\$8,405.43
867	Cicero Youth Commission	LMC	05D	\$67,000.00	\$0.00	\$67,000.00
868	Family Services	LMC	50	\$65,000.00	\$61,351.00	\$3,649.00
869	Literacy Program	LMC	05D	\$40,000.00	\$0.00	\$40,000.00
870	CEDA	LMC	5	\$10,000.00	\$4,941.28	\$5,058.72
871	Community Support Services	LMC	05B	\$20,000.00	\$15,038.50	\$4,961.50

**Table 12: Public Facility Projects**

<b>Public Facility Projects</b>						
<b>Activity #</b>	<b>Project Name</b>	<b>Nat. Obj.</b>	<b>MTX</b>	<b>Funded</b>	<b>Drawn</b>	<b>Balance</b>
872	Town of Cicero Alley Repavement	LMA	03K	\$450,688.48	\$0.00	\$450,688.48
890	Safety Town Park	LMA	03F	\$500,000.00	\$0.00	\$500,000.00

Summary of CDBG-Funded (Priority Need)  
 Community Development Accomplishments  
 For Public Services/Facilities  
 Town of Cicero  
 Program Year 2021

**Table 13: Public Services/Facilities**

<b>Public Services</b>		
<b>Priority Need Category</b>	<b>Agency Name</b>	<b>Persons Assisted</b>
Youth Centers	Boys Club	64
	Youth Commission	0
	Literacy Program	517
Day Care Centers	Children's Center of Cicero	197
Mental Health Centers	Family Services & Mental Health Center	275
Support Services	CEDA	10**
	Community Support Services	25
<b>Total Served</b>		<b>1,088</b>
<b>Public Facilities</b>		
<b>Priority Need Category</b>	<b>Agency Name</b>	<b>Persons Assisted</b>
Public Facilities	Town of Cicero Alley Repavement	338+/-**
<b>Total Served</b>		<b>338+/-**</b>

\*\* Households

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Summary of CDBG-Funded (Demographics)  
 Community Development Accomplishments  
 For Public Services  
 Town of Cicero  
 Program Year 2021

**Table 14: Public Services**

Priority Need Category	Agency Name	WHT	HSPC	BLK/ Afr.Amer.	ASIAN	ASIAN &WHT	NTV ToAmer./ Alskn Ntv.	NtvHWN/ Oth. Pcf.Isl.	AM.IND./ Alskn Ntv. &WHT	BLK/Afr. Amer. &WHT	AM.IND./ Alskn Ntv.&BLK/	Asian/ Pac.Isl.	OTHER
Youth Centers	Boys Club	62	62	2	0	0	0	0	0	0	0	0	0
	Youth Commission	0	0	0	0	0	0	0	0	0	0	0	0
	Literacy Program	504	493	10	2	0	0	0	0	0	0	0	1
DayCare Center	Children's Center	187	186	10	0	0	0	0	0	0	0	0	0
Mental Health Center	Family Services	260	237	11	3	0	0	0	0	0	0	0	1
Support Services	CEDA	7	6	3	0	0	0	0	0	0	0	0	0
	Com.Support Serv.	25	24	0	0	0	0	0	0	0	0	0	0
	<b>Total Served</b>	<b>1045</b>	<b>1008</b>	<b>36</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>

Priority Need Category	Agency Name	EX. LOW	LOW	MOD	Non- Low/ MOD
Youth Centers	Boys Club	58	6	0	0
	Youth Commission	0	0	0	0
	Literacy Program	366	118	18	15
DayCare Center	Children's Center	72	102	15	8
Mental Health Center	Family Services	245	21	1	8
Support Services	CEDA	6	3	0	1
	Com.Support Serv.	3	8	12	2
	<b>Total Served</b>	<b>750</b>	<b>258</b>	<b>46</b>	<b>34</b>

**XII. Community Development Block Grant CARES ACT (CDBG-CV)**

The Town of Cicero is still working on completing the activities associated with the Community Development Block Grant CARES ACT (CDBG-CV) grant received in PY 2020. Of the total amount of funding received (\$1,567,733), the Town has drawn on approximately 25% of the grant. The Town anticipates that within the next 6 months, the majority of the grant will be drawn, specifically with the facility projects that are delayed due to supply chain issues. Once the equipment is delivered, construction should go fairly quickly where we can reimburse the contractors for the work performed. The Public Service activities for this grant are continuing to service their clients, and the Town anticipates that by early next year most of these activities will be completed and their budgets fully drawn.

Below is the list of the activities with their respective budgets and balances as of September 30, 2022.

<b>CDBG-CV</b>			
<b>Project Name</b>	<b>Funded</b>	<b>Drawn</b>	<b>Balance</b>
Administration	\$200,000.00	\$172,935.99	\$27,064.01
Vaccination Clinic	\$100,000.00	\$100,000.00	\$0.00
PPE Town Wide	\$50,000.00	\$50,000.00	\$0.00
Boys Club	\$20,000.00	\$0.00	\$20,000.00
CEDA	\$40,000.00	\$1,589.38	\$38,410.62
District # 99	\$50,000.00	\$0.00	\$50,000.00
Family Services	\$50,000.00	\$25,333.87	\$24,666.13
District # 201	\$50,000.00	\$0.00	\$50,000.00
Cicero Library HVAC Project	\$250,000.00	\$0.00	\$250,000.00
Cicero Health Department	\$50,000.00	\$27,132.00	\$22,868.00
Cicero Water Department	\$40,000.00	\$18,081.50	\$21,918.50
Seguin	\$42,000.00	\$0.00	\$42,000.00
Cicero Library Quiet Room	\$100,000.00	\$0.00	\$100,000.00
Cicero Inclusion Park	\$525,733.00	\$0.00	\$525,733.00
<b>Total</b>	<b>\$1,567,733.00</b>	<b>\$395,072.74</b>	<b>\$1,172,660.26</b>

**Monitoring**

The Town of Cicero’s Department of Housing is the designated lead agency responsible for administering the Community Development Block Grant Program (CDBG) funded by the U.S. Department of Housing and Urban Development (HUD). With its CDBG entitlement grant, the Department of Housing funds a number of “subrecipients”, particularly agencies that administer public service projects serving Cicero’s low-moderate income population. All these agencies receiving CDBG funds are required to sign an agreement detailing all pertinent regulations, certifications, project descriptions, and performance requirements.

Subrecipients of CDBG funds are required to adhere to the same rules and regulations HUD imposes on entitlement grantees. One way to ensure subrecipients are in compliance with HUD rules and regulations is through monitoring. All of the Town of Cicero’s Department of Housing CDBG subrecipients are monitored regularly during the program year with a minimum of two on site visits. Verbal correspondence and mail correspondence between the subrecipient and the grantee is ongoing and plays a valuable role in ensuring compliance.

The Town of Cicero’s Department of Housing subrecipient monitoring visits addressed the five following components:

**1. Compliance with Eligible Activities and National Objectives**

- The Town of Cicero's Department of Housing verifies that the subrecipient has documentation showing that the funded activity is HUD eligible and meets one of the prescribed national objectives.

**2. Progress against Production Goals stated in the Written Agreement.**

- The Town of Cicero's Department of Housing reviews the subrecipient's production goals to determine if they are achieved and on time.
- If the production goals were not met, The Town of Cicero's Department of Housing determines whether the subrecipient took all reasonable actions and steps to try to meet their production goals on time.
- The Town of Cicero's Department of Housing determines whether or not the subrecipient has the capacity to meet production goals.

**3. Compliance with CDBG Program Rules and Administrative Requirements.**

- The Town of Cicero's Department of Housing determines if the subrecipient selected households/individuals who were income eligible and if income was verified correctly.
- The Town of Cicero's Department of Housing determines if requirements for conflict of interest and religious organizations are being met.

**4. Timely use of Funds**

- The Town of Cicero's Department of Housing determines if the subrecipient uses funds in a timely manner, and if there is program income, The Town of Cicero's Department of Housing verifies whether it was used before additional funds were requested.
- If the subrecipient has program income, The Town of Cicero's Department of Housing determines if the subrecipient is tracking its receipt and if the funds were expended before requesting CDBG funds from The Town of Cicero Department of Housing.

**5. Prevention of Fraud and Abuse of Funds**

- The Town of Cicero's Department of Housing determines if the subrecipient's financial management system prevents fraud and mismanagement of funds.

The monitoring visits also included a review of all financial records associated with the CDBG grant, income, race verification procedures, visual audits of items purchased, inventory schedules, salary documentation, labor standards, EEO compliance, fair housing literature, procurement, etc.

The Department also conducted site inspections during and after the construction of infrastructure projects, and the rehabilitation and/or lead abatement of residential units. The inspections were carried out to ensure that high quality construction work was performed and completed on time. The Department also performed follow-up audits after it receives Single Audit Reports from Subrecipients. Reports are generated which identify project status, findings, corrective actions, and unused funds. The Town of Cicero Department of Housing monitors all Public Facility projects to ensure compliance with all Federal Regulations, including the Davis Bacon Act. The Department also requires a quarterly written status report from all Subrecipients, to assess the overall performance of each program and activity.

The goals of The Town of Cicero's Department of Housing monitoring policy is to ensure that HUD rules and regulations in respect to the CDBG program are being met and subrecipients are fulfilling their pledge to achieve the goals in their respective agreements with the Town of Cicero. The Town of Cicero's Department of Housing also uses the monitoring process as a way to determine whether or not the goals stated in the one-year Action Plan and five-year Consolidated Plan are being met. The following spreadsheets show the dates agencies were visited, as well as amount of concerns brought about from those monitoring sessions.

**Table 15: First Monitoring Session**

<b>CDBG &amp; CDBG-CV 1st Monitoring</b>		
<b>Name of Agency</b>	<b>Date of Visit</b>	<b>Number of Concerns</b>
Boys Club	3/1/2022	0
Children's Center	3/1/2022	0
Youth Commission	3/9/2022	1
Family Services	3/22/2022	0
Literacy Program	3/2/2022	1
CEDA	3/8/2022	0
Community Support Services	3/9/2022	0
TOC Health Dept.	3/17/2022	0
CSD#99	Orientation	-
JSMHSD#201	Orientation	-
TOC Library	Orientation	-
Seguin	Orientation	-

The only concerns brought up during the 1<sup>st</sup> round of monitoring were from the Cicero Youth Commission & Literacy Program.

The Cicero Youth commission received a concern in regards to the Timeliness of its program. The agency had not demonstrated that it will be able to service and exhaust the full awarded funding by the required deadline of September 30, 2022. No clients have been served and no funds have been expended as of yet.

The Literacy Program had a concern in regards to not providing a written Policies and Procedures Manual or having one in place. The Literacy program was to provide the department with an appropriate Policy and Procedure Manual by September 29, 2022. They were to develop this manual and submit for review. They have done so and the Finding has been closed as of September 26, 2022.

<b>ESG &amp; ESG-CV 1st Monitoring</b>		
<b>Name of Agency</b>	<b>Date of Visit</b>	<b>Number of Concerns</b>
Alliance to End Homelessness	3/15/2022	0
BEDS	3/14/2022	1
Housing Forward	3/10/2022	1

The concern brought up for BEDS Plus, Inc. was in regards to its timeliness of Program for both ESG and ESG-CV grants. Based on the expenditure ratio and number of clients served, the agency has not demonstrated that it will be able to service and exhaust the full awarded funding by September 30, 2022.

The concern brought up for Housing Forward was in regards to its Timeliness of Program as well, for both ESG and ESG-CV grants. Under the ESG, No clients had been served and no funds had been expended. Under ESG-CV, based on the expenditure ratio and number of clients served, the agency had not demonstrated that it will be able to service and exhaust the full awarded funding by September 30, 2022.

**Table 16: Second Monitoring Session**

<b>CDBG &amp; CDBG-CV 2nd Monitoring</b>		
<b>Name of Agency</b>	<b>Date of Visit</b>	<b>Number of Concerns</b>
Boys Club	9/8/2022	0
Children's Center	8/23/2022	2
Youth Commission	No Visit	-
Family Services	9/7/2022	0
Literacy Program	8/25/2022	1 previous Finding stands
CEDA	9/8/2022	0
CEDA (CDBG-CV)	9/8/2022	1
Community Support Services	8/25/2022	0
TOC Health Dept.	8/24/2022	0
CSD#99	8/31/2022	1
JSMHSD#201	8/31/2022	0
TOC Library	9/1/2022	0
Seguin	9/6/2022	0

The only concerns brought up during the 2<sup>nd</sup> round of Monitoring were from the Children's Center, Literacy Program, which was closed as of September 26<sup>th</sup>, 2022, CEDA (CDBG-CV) and Cicero School District #99 (CSD#99).

The Children's Centers concerns were in regards to not having a policy and procedure for Denied Clients and lacking a clear and concise policy on Duplication of Benefits in their Policy Manual.

CEDA's concern was in regards to its Client and Expenditure rate under the CDBG-CV grant. Based on RFF, the agency would not accomplish proposed goals by the end of the program year.

The concern for CSD#99 was for its timeliness of Submitting Reports and Requests for Funds. Since the actual activity was performed 2 years ago at the height of the pandemic, the dept. of staff is still waiting on RFF documentation to process the reimbursement.

There was no visit to the Cicero Youth Commission during this round of monitoring because CYC was not available.

<b>ESG &amp; ESG-CV 2nd Monitoring</b>		
<b>Name of Agency</b>	<b>Date of Visit</b>	<b>Number of Concerns</b>
Alliance to End Homelessness	8/30/2022	0
BEDS	8/30/2022	1
Housing Forward	9/1/2022	1

The concern brought up for BEDS Plus, Inc. was in regards to its timeliness of Program for PY 2020 ESG grant. Based on RFF's there is concern that the agency will not accomplish the goals set forth in their Agreement.

The concern brought up for Housing Forward was in regards to its Timeliness of Program for the PY2020 ESG grant. The agency was not on pace of serving the number of clients that was specified in the application and Agreement. The Town believes the agency will not expend all funding by the end of the program year.

**Performance Measurement**

The Performance Measurement is a tool for The Department of Housing and Urban Development (HUD) to use to tell the story of their formula grantees.

Performance measurement contains specific objectives and outcomes that will be standardized to ensure that an accurate story can be told both to Congress as well as the public. The story will inform both Congress and the public of the wonderful accomplishments that the formula grantees contribute to society as a whole.

The Performance Measurement System offers three possible objectives for each activity. These objectives are based on the broad statutory purposes of the four formula grants:

1. Creating Suitable Living Environments
2. Providing Decent Housing
3. Creating Economic Activities

The Performance Measurement Working Group considered a wide range of reasons why a grantee might fund activities and narrowed the outcomes down to the following:

1. Availability/Accessibility
2. Affordability
3. Sustainability

When choosing outcomes and objectives, grantees will combine the objective with the outcome to come up with an outcome statement. These can be seen below in table A.

<b>Table A Outcome Statements</b>			
	Outcome 1: Availability/ Accessibility	Outcome 2: Affordability	Outcome 3: Sustainability
Objective 1: Suitable Living Environment	Accessibility for the purpose of creating Suitable Living Environments	Affordability for the purpose of creating Suitable Living Environments	Sustainability for the purpose of creating Suitable Living Environments
Objective 2: Decent Housing	Accessibility for the purpose of creating Decent Housing	Affordability for the purpose of creating Decent Housing	Affordability for the purpose of creating Decent Housing
Objective 3: Economic Development	Accessibility for the purpose of creating Economic Opportunities	Affordability for the purpose of creating Economic Opportunities	Affordability for the purpose of Creating Economic Opportunities

**Non-homeless Special Needs**

Services to this particular population require the coordination and collaboration of both governmental and not-for-profit agencies. Persons served include the developmentally disabled, the mentally ill, victims of domestic violence, victims of sexual abuse, and youths in need of daycare services, after school programs, summer programs, and cultural awareness programs.

During PY 2021, The Town of Cicero Department of Housing funded several non-homeless special needs projects. These agencies include Children’s Center (day care services), Boys Club of Cicero and Corazon Community Services, Cicero Youth Commission and the Literacy Program (after school programs), Family Services (mental health counseling), CEDA (housing counseling), and Community Support Services (support services).

**Specific HOPWA Objectives**

**Not Applicable**

**XIII. Neighborhood Stabilization Program**

The Town of Cicero’s Neighborhood Stabilization Program (NSP) is in the closeout phase. The Town has expended all Entitlement funds for this grant and is awaiting for HUD to close out the grant.

**XIV. Antipoverty Strategy**

The Town’s Strategy to eliminate poverty is to assist the agencies that have been put in place to address this circumstance. The Family Service and Mental Health Center of Cicero and the Cicero Health Department are instrumental in providing services to individuals in the hope of eliminating or reducing poverty.

**XV. Amendments**

There were two (2) amendments made to the PY 2021 Annual Action Plan during this CAPER period. The first amendment was to reallocate \$371,333.52 from the PY 2019 CDBG grant and \$205,666.48 from the PY 2020 CDBG grant in order to fund the Safety Town Park renovation and add to the Alley Repavement projects budget. The Amendment was published on March 13, 2022 and a 30-day comment period (March 13 – April 13, 2022) was held. After the 30-day comment period, a Public Hearing was held on April 13, 2022 to accept comments towards this amendment.

The second amendment was to fund the Town of Cicero Inclusion Park and the Cicero Public Library’s Quiet Room Construction using the CDBG-CV funding. The notice was published on June 12, 2022 with a 30-day comment period being from June 12, 2022 – July 12, 2022. A Public Hearing to accept comments towards this amendment was held on July 12, 2022.

**(Please see Tab 3 for the amendment documents)**