

COVID-19 EXECUTIVE ORDER NO. 2020-02

WHEREAS, on March 9, 2020, Governor J.B Pritzker issued a disaster proclamation (the “Disaster Proclamation”) due to the impact of the Coronavirus Disease 2019 (“COVID-19”) and declared all counties in the State of Illinois as a disaster area and on March 13, 2020, President Donald Trump issued a proclamation declaring a national emergency concerning the COVID-19 outbreak; and

WHEREAS, in a short period of time, COVID-19 has rapidly spread throughout Illinois, necessitating updated and more stringent guidance from federal, state, and local public health officials; and

WHEREAS, on March 20, 2020, Governor J.B. Pritzker issued Executive Order 2020-10, pursuant to Sections, 7(1), 7(2), 7(8), 7(10), and 7(12) of the Illinois Emergency Management Agency Act 20 ILCS 3305, requiring Illinois residents to stay at home, effective March 21, 2020, and through the remainder of the duration of the Disaster Proclamation, which currently extends through April 7, 2020 (the “Stay at Home Order”); and

WHEREAS, the Stay at Home Order lays out three main directives: (1) stay at home, except for essential activities; (2) non-essential business and operations must cease; and (3) all gatherings of more than ten (10) people are prohibited; and

WHEREAS, to further protect Illinois residents, the Stay at Home Order permits individuals to leave their residence only to perform certain “Essential Activities” and providing Essential Government Functions is considered an “Essential Activity” and therefore, a permitted travel use; and

WHEREAS, an Essential Government Function includes all services provided by a municipal agency of government and needed to ensure the continuing operation of the government agency or to provide for or support the health, safety and welfare of the public, and including contractors to performing Essential Government Functions; and

WHEREAS, a government body shall determine its Essential Governmental Functions and identify employees and/or contractors necessary to the performance of those functions; and

WHEREAS, pursuant to the directives outlined in the Stay at Home Order, it is necessary to determine the Town of Cicero’s (the “Town”) Essential Governmental Functions and to take measures to ensure that Town employees and contractors are able to carry out these functions effectively and safely, while maintaining social distancing of six (6) feet as recommended by the Centers for Disease Control and Prevention (the “CDC”); and

WHEREAS, it is necessary and appropriate to immediately take measures to protect the employees/contractors providing services for the Town and residents in response to COVID-19;

NOW, THEREFORE, by the powers vested in me as the President of the Town of Cicero, and pursuant to Chapter 34 of the Code of Ordinances of the Town of Cicero, Illinois (the “Town Code”), I hereby declare that a state of emergency exists within the Town of Cicero and order the following:

SECTION 1: The Town’s Emergency Operations Center (the “EOC”) has recommended temporary changes regarding work hours, shifts, and lunch breaks. These changes are compliant with the Governor’s Stay at Home Order and follow the guidelines set by the CDC and the Illinois Department of Public Health.

SECTION 2: The EOC has worked with each Town department to determine a list of essential employees, employees capable of working remotely, and minimum staffing needs while maintaining continuity of government.

SECTION 3: Effective Monday, March 30, 2020, Cicero Town Hall (“Town Hall”) will be open Monday – Thursday, 8:00 a.m. to 5:00 p.m. Community Service Officers (CSO’s) will monitor the public’s access to the building. No more than ten (10) people (excluding employees) will be allowed in the building at one time. Employees assigned to Town Hall will not be allowed to leave for lunch. Lunch may be brought in from home or delivered curbside to Town Hall.

SECTION 4: The following departments will provide essential services remotely: Liquor Commissioner, Grant Administration, Community Development Block Grant (“CDBG”), Project Management, Senior Activities, and the Treasurer’s Office.

SECTION 5: All Public Safety departments will remain fully staffed. Public Works, Animal Welfare, Fleet Maintenance, Rodent Abatement, the Electrical Department, CSO’s, Parking Enforcement, Towing and Senior Services will also remain fully staffed.

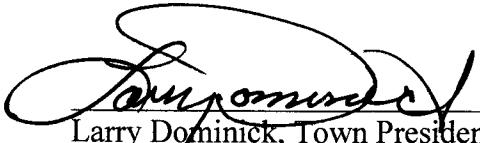
SECTION 6: All other departments will reduce their daily staff, on an alternating basis, to the minimum required to avoid the disruption of all essential services.

SECTION 7: These policies as set forth above are subject to change as deemed appropriately by the EOC.

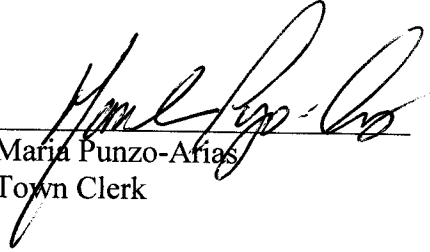
SECTION 8: This Executive Order shall expire not later than the adjournment of the first regular meeting of the Corporate Authorities after the date of this Order unless sooner terminated by Proclamation of the Town President or unless amended or extended pursuant to the Town Code.

SECTION 9: This Executive Order shall be distributed in accordance with the Town Code.

SECTION 10: This Executive Order is not intended to, and does not, except as specifically set forth herein, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the Town of Cicero, its departments, agencies, or entities, its officers, employees, or agents, or any other person. This Executive Order shall be deposited and kept immediately available on file for inspection in the office of the Town Clerk.


Larry Dominick, Town President

Received and Filed March 24, 2020



Maria Punzo-Arias
Town Clerk