

**AMENDMENT NO. 3 TO REQUEST FOR PROPOSALS (RFP) FOR
INSTALLATION AND MAINTENANCE OF AN AUTOMATED RED-LIGHT
ENFORCEMENT (“ARLE”) PROGRAM FOR
THE TOWN OF CICERO**

ISSUED ON MARCH 15, 2018



All proposals and other communications must be addressed and returned to:

Town of Cicero
Ms. Maria Medina, Office of the Town President
4949 W. Cermak Road
Cicero, Illinois 60804

**PROPOSALS MUST BE RECEIVED NO LATER THAN 3:00 PM LOCAL TIME,
ON APRIL 4, 2018**

This Amendment No. 3 To The Request For Proposals (RFP) For the Installation and Maintenance of an Automated Red-light Enforcement (“ARLE”) Program For The Town Of Cicero (“Amendment No. 3”) amends Sections I and II of the RFP as set forth below and extends the due date of the RFP to **April 4, 2018**.

Please note that the Town’s administrative offices are closed on Fridays and schedule any delivery of RFP materials accordingly. The Town’s administrative offices are also closed on Monday, April 2nd.

A public bid opening shall be held on April 5, 2018 at 11:00 a.m. at Town Hall, located at 4949 W. Cermak Road, Cicero Illinois.

A-1. Amendments to Sections I and II of the RFP.

The RFP is hereby amended as follows:

I. PURPOSE OF THE REQUEST FOR PROPOSALS

The Town of Cicero, Illinois (the “Town”) is located approximately seven (7) miles west of Chicago’s loop, and is bordered by Interstate 290 and Interstate 55. Interstate 290 intersects with Interstate 294 west of the Town, giving residents from Chicago’s southern and northern suburbs, along with visitors from Indiana and Wisconsin, easy access to the Town. The Town is also easily accessible from Chicago’s western suburbs via Interstate 88.

The Town is a home rule municipality, governed by a full-time Town President, a Town Clerk and a seven (7) member Board of Trustees. The current Town President is Larry Dominick who was reelected in 2017 to a four (4) year term ending in 2021.

Currently, the Town does not have an automated red-light enforcement (“ARLE”) program. The purpose of this RFP is to select one or more “Respondents” with expertise in ARLE to provide the following goods and services to the Town:

- Provide all Engineering services required for the preparation of the required Illinois Department of Transportation (IDOT) Justification Report and to obtain an approved IDOT permit for the proposed ARLE Program installations at the designated intersection locations.
- Provide, install, operate, maintain and repair an ARLE Program in the Town, including the installation of any and all red-light cameras and related hardware, software, equipment and other goods or services which may be necessary to implement and operate the Program;
- Provide storage of digital images and electronic data and records from the Program for a minimum of thirty (30) days. The successful Respondent

shall further agree to and abide by the Local Records Act regarding the storage of any images or video captured by the ARLE Program;

- Provide the initial verification of any red-light citations;
- Issuance and mailing of warning or violation notices or subsequent collection notices for ARLE citations;
- Citation processing and matching with the Illinois Department of Motor Vehicles;
- Provide customer services to individuals to whom citations are issued;
- Provide an online platform through which violators may pay citation fees and fines;
- Provide training to Town employees on the Program;
- Provide administrative and adjudication hearing support and testimony, as needed; and
- Provide monthly reports of ARLE Program activity.

The installation of ARLE equipment shall be limited to the following intersections and/or portions of intersections within the municipal boundaries of the Town:

1. Roosevelt Road and Cicero Avenue (*southeast and southwest portions of intersection only*)
2. Cermak Road and Cicero Avenue (*all directions of traffic*)
3. 31st Street and Cicero Avenue (*all directions of traffic*)
4. Ogden Avenue and 26th Street (*interchange- all directions of traffic*)
5. 33rd Place and Cicero Avenue (*all directions of traffic*)

II. SCOPE OF SERVICES

The purpose of this RFP is to select one or more Respondents with expertise in ARLE to provide the following goods and services to the Town:

- Provide all Engineering services required for the preparation of the required Illinois Department of Transportation (IDOT) Justification Report and to obtain an approved IDOT permit for the proposed ARLE Program installations at the designated intersection locations.
- Provide, install, operate, maintain and repair an ARLE Program in the Town, including the installation of any and all red-light cameras and related hardware, software, equipment and other goods or services which may be necessary to implement and operate the Program;
- Provide storage of digital images and electronic data and records from the Program for a minimum of thirty (30) days. The successful Respondent shall further agree to and abide by the Local Records Act regarding the storage of any images or video captured by the ARLE Program;

- Provide the initial verification of any red-light citations;
- Issuance and mailing of warning or violation notices or subsequent collection notices for ARLE citations;
- Citation processing and matching with the Illinois Department of Motor Vehicles;
- Provide customer services to individuals to whom citations are issued;
- Provide an online platform through which violators may pay citation fees and fines;
- Provide training to Town employees on the Program;
- Provide administrative and adjudication hearing support and testimony, as needed; and
- Provide monthly reports of ARLE Program activity.

Please note that the Town shall have final jurisdiction over the issuance of any ARLE citations.

The installation of ARLE equipment shall be limited to the following intersections and/or portions of intersections within the municipal boundaries of the Town:

1. Roosevelt Road and Cicero Avenue (*southeast and southwest portion of intersection only*)
2. Cermak Road and Cicero Avenue (*all directions of traffic*)
3. 31st Street and Cicero Avenue (*all directions of traffic*)
4. Ogden Avenue and 26th Street (*interchange- all directions of traffic*)
5. 33rd Place and Cicero Avenue (*all directions of traffic*)