



# TOWN OF CICERO

## *Business License Department*

4949 WEST CERMAK RD • CICERO, ILLINOIS 60804 • 2<sup>ND</sup> FLOOR  
708.656.3600 ext. 250, 253, 206 • FAX 708.656.0859

**Larry Dominick**  
Town President

**Ismael Vargas**  
Business License - Director

### **CONTRACTORS LICENSING INFORMATION**

**ALL CONTRACTORS AND SUB-CONTRACTORS DOING WORK IN THE TOWN OF CICERO MUST BE LICENSED AND BONDED IN THE TOWN OF CICERO.**

A business license application must be completed, signed and notarized. Please refer to the list for the amount for said license. Fees are to be paid with Exact Cash, Check or Money Order only. Please make check payable to the Town of Cicero for the said amount and mail to the Town of Cicero Business License Department, 4949 West Cermak Rd., Cicero, IL 60804.

Each contractor or sub contractor who contracts to do work in the Town of Cicero or is located in the Town of Cicero shall post a Surety Bond in the amount of Ten Thousand Dollars (\$10,000.00) (or as listed according to their license) to indemnify and hold harmless the Town of Cicero. The bond must be obtained from your insurance company and must be made out to the Town of Cicero.

**\*\*\*MUST ALSO HAVE THE TYPE OF CONTRACTOR ON THE BOND\*\*\***

**\*\*\*\*\* ADDRESSES NEED TO MATCH ON ALL DOCUMENTS\*\*\***

**NOTE : TOWN OF CICERO'S CONTRACTORS LICENSED**  
**ARE FROM**  
**JULY 1ST TO JUNE 30TH OF EVERY YEAR.**

**Our office hours are Monday through Thursday, 8:00 a.m. To 8:00 p.m.**

**We are closed Friday, Saturday and Sunday and certain Holidays.**

THE TOWN OF

Cicero Illinois



**APPLICATION FOR BUSINESS LICENSE  
FOR CONTRACTORS ONLY**

DATE \_\_\_\_\_ 20 \_\_\_\_\_

TO BE FILED BY APPLICANT IF AN INDIVIDUAL, PARTNERSHIP OR CORPORATION.

TO THE LICENSE DEPARTMENT

The undersigned applies for a license to operate the following type of business:

NAME OF BUSINESS: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

ADDRESS OF BUSINESS \_\_\_\_\_  
Street City / State Zip

**NAME OF INDIVIDUAL/PARTNER**

Individual/Partner's Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_ No. Yrs: \_\_\_\_\_

Street City Zip

Drivers Lic. No. \_\_\_\_\_ Soc. Sec. No. \_\_\_\_\_

**PRIOR ADDRESS**

Partner's Full Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_ No. Yrs: \_\_\_\_\_

Street City Zip

Drivers Lic. No. \_\_\_\_\_ Soc. Sec. No. \_\_\_\_\_

**PRIOR ADDRESS**

OTHER PARTNERS- Use separate sheet Illinois Business Tax # \_\_\_\_\_

CORPORATION NAME: \_\_\_\_\_ STATE OF INCORPORATION \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

Name \_\_\_\_\_ Home Address: \_\_\_\_\_

Home PH: \_\_\_\_\_ Title \_\_\_\_\_

Name \_\_\_\_\_ Home Address: \_\_\_\_\_

Home PH: \_\_\_\_\_ Title \_\_\_\_\_

Name \_\_\_\_\_ Home Address: \_\_\_\_\_

Home PH: \_\_\_\_\_ Title \_\_\_\_\_

(I)(We) hereby request that the Town of Cicero issue a business license based on the foregoing and swear the above statements are true and correct and that (I)(We) shall observe all the laws of the sate of Illinois of the ~~APPLICATION MUST BE NOTARIZED~~ the Town of Cicero in the conduct of this business. Commercial properties

\_\_\_\_\_  
Corporation (President) (Please Sign)

\_\_\_\_\_  
Individual or Partner (Please Sign)

\_\_\_\_\_  
Corporation (Secretary) (Please Sign)

\_\_\_\_\_  
Partner (Please Sign)

APPROVED BY: \_\_\_\_\_

Subscribed and sworn to before me this

\_\_\_\_\_  
Date

\_\_\_\_\_ day of \_\_\_\_\_, 20

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Notary Public)

\_\_\_\_\_  
Date

Date issued: \_\_\_\_\_

\_\_\_\_\_  
Date

By: \_\_\_\_\_

**THE TOWN OF CICERO**  
***BUSINESS LICENSE DEPARTMENT***  
**4949 WEST CERMAK RD.**  
**CICERO, ILLINOIS 60804**  
**2ND FLOOR**  
**PHONE: (708) 656-3600**  
**FAX: (708) 656-0859**

**INFORMATION IN REFERENCE TO BONDS FURNISHED  
TO THE TOWN OF CICERO**

Each contractor or sub contractor who contracts to do work in the Town of Cicero or is located in the Town of Cicero shall post a Surety Bond in the amount of Ten Thousand Dollars (\$10,000.00) (or as listed according to their license) to indemnify and hold harmless the Town of Cicero. The bond must be obtained from your insurance company and must be made out to the Town of Cicero.

CONTENTS OF THIS BOND MUST STATE AS FOLLOWS

(this wording **MUST** be typed on the bond)

**“SHALL SAVE AND KEEP HARMLESS THE TOWN OF  
CICERO FROM ALL LOSS OR DAMAGE WHICH IT MAY  
SUSTAIN, OR FOR WHICH IT MAY BECOME LIABLE ON  
ACCOUNT OF THE ISSUANCE OF SAID LICENSE OR  
PERMIT.”**

**\*\*\*MUST ALSO HAVE THE TYPE OF CONTRACTOR ON THE BOND\*\*\***

TITLE OF PRINCIPLE

- a. If it is an individual, the bond must be signed with the applicant, doing business as “X” Company.
- b. If a Corporation, the bond must be signed with the corporation name of applicant. (President, Secretary or whatever the TITLE may be).

**MAKE SURE THAT THE BOND IS SIGNED PROPERLY BY THE PRINCIPAL**

A business license application must be completed, signed and notarized. The amount for said license is on the invoice. Please make check payable to the Town of Cicero for the said amount and return application, invoice and check to the Town of Cicero Business License Department, 4949 West Cermak Rd., Cicero, IL 60804.

**NOTE : TOWN OF CICERO'S CONTRACTORS LICENSED ARE  
FROM JULY 1ST TO JUNE 30TH OF EVERY YEAR.**

**GENERAL CONTRACTORS LICENSE FEE**

**\$200.00 AND \$10,000 BOND**

**General Contractors License does not cover the following:**

**ELECTRIC  
HEATING & AIR CONDITIONING  
ROOFING  
PLUMBING  
WRECKING  
EXCAVATING  
TANK INSTALLERS/REMOVERS  
EXTERMINATORS  
ASBESTOS REMOVAL  
SIGN INSTALLER/ERECTOR  
BOARD UP SERVICE  
SEWER & DRAIN**

**\*\*\*ALL OF THE ABOVE CONTRACTORS  
REQUIRE INDIVIDUAL LICENSES\*\*\***

ELECTRICAL	\$150.00 License fee & \$10,000.00 Bond. (Copy of Certificate of Electrical Registration).
EXCAVATING	\$250.00 License fee & \$20,000 Bond
EXTERMINATORS	\$200.00 License fee & \$10,000 Bond Also need Copy of State License
HEATING & AIR CONDITIONING	\$150.00 License fee & \$10,000.00 Bond. (Copy of EPA Certificate for Freon).
ROOFING	\$150.00 License fee & \$10,000.00 Bond. (Copy of State Roofing License)
PLUMBING	\$150.00 License fee & \$10,000 Bond. (Copy of Certificate of Plumbing Registration)
WRECKING	\$250.00 License fee & \$20,000.00 Bond.

TANK INSTALLERS/REMOVERS	\$200.00 License fee & \$20,000.00 Bond.
ASBESTOS REMOVAL	\$500.00 License fee & 10,000.00 Bond (Copy of State License)
<b><i>ASBESTOS REMOVAL DOES NOT INCLUDE REMOVAL OF WINDOWS &amp; DOORS OR INSTALLATION</i></b>	
SIGN INSTALLER/ERECTOR	\$250.00 License fee & 10,000.00 Bond
BOARD UP SERVICE	\$250.00 License fee & 10,000.00 Bond
SEWER & DRAIN CONTRACTOR	\$250.00 License fee & 10,000.00 Bond Plus copy of state license for sewer & drain

PLEASE NOTE; THE LICENSE FEE FOR ALL OTHER TYPES OF CONTRACTORS THAT ARE NOT LISTED ABOVE VARY IN FEES PLUS A 10,000.00 BOND WITH OUR HOLD HARMLESS CLAUSE MUST BE PROVIDED. SEE ATTACHED

**THE TYPE OF CONTRACTOR YOU ARE MUST BE LISTED ON THE BOND**

**PLEASE NOTE: PLUMBERS WITH THE 055 CATEGORY STATE LICENSE NEED ONLY TO FILL OUT A NEW APPLICATION EVERY YEAR & SEND IN A COPY OF THE 055 STATE LICENSE. NO BOND IS REQUIRED. NO FEE.**

<b>ALUMINUM SIDING INSTALLATION</b>	<b>\$150.00 LICS FEE</b>
<b>ANTENNA INSTALLATION</b>	<b>\$150.00 LICS FEE</b>
<b>AWNING INSTALLATION</b>	<b>\$150.00 LICS FEE</b>
<b>CARPET INSTALLATION &amp; CLEANING</b>	<b>\$150.00 LICS FEE</b>
<b>COMMUNICATION EQUIPMENT/ UNDERGROUND UTILITIES/FIBER OPTICS CONTRACTOR</b>	<b>\$150.00 LICS FEE</b>
<b>CONCRETE/PAVING/ASPHALT</b>	<b>\$150.00 LICS FEE</b>
<b>ELEVATOR INSTALLATION</b>	<b>\$150.00 LICS FEE</b>
<b>FENCING CONTRACTOR</b>	<b>\$150.00 LICS FEE</b>
<b>FIRE &amp; ANSEL CONTRACTOR</b>	<b>\$150.00 LICS FEE</b>
<b>FLOOR COVERING CONTRACTOR</b>	<b>\$150.00 LICS FEE</b>
<b>GARAGE DOOR INSTALLER</b>	<b>\$150.00 LICS FEE</b>
<b>GLAZING/STORE FRONT CONTR.</b>	<b>\$150.00 LICS FEE</b>
<b>HOOD &amp; DUCT CLEANERS</b>	<b>\$150.00 LICS FEE</b>
<b>JANITORIAL SERVICES</b>	<b>\$200.00 LICS FEE</b>
<b>LANDSCAPING/SNOW REMOVAL</b>	<b>\$200.00 LICS FEE</b>
<b>MASONRY CONTRACTOR</b>	<b>\$150.00 LICS FEE</b>
<b>MECHANICAL CONTRACTOR</b>	<b>\$150.00 LICS FEE</b>

<b>PAINTING/DECORATING CONT.</b>	<b>\$150.00 LICS FEE</b>
<b>PLASTERING/LATHING CONT.</b>	<b>\$150.00 LICS FEE</b>
<b>SOIL TESTER</b>	<b>\$150.00 LICS FEE</b>
<b>STEEL ERECTOR</b>	<b>\$150.00 LICS FEE</b>
<b>STRUCTURAL IRON WORK</b>	<b>\$150.00 LICS FEE</b>
<b>SPRINKLER CONTRACTOR</b> <b>(Underground &amp; overhead sprinkling</b> <b>systems. Need copy of State Plumbing Lics)</b>	<b>\$150.00 LICS FEE</b>
<b>TANK LINING CONTRACTOR</b>	<b>\$150.00 LICS FEE</b>
<b>TILE/MARBLE/MOSAIC WORK</b>	<b>\$150.00 LICS FEE</b>
<b>TREE TRIMMING/CUTTERS/ETC</b>	<b>\$150.00 LICS FEE</b>
<b>TUCKPOINTING/BLDG CLEANING</b>	<b>\$150.00 LICS FEE</b>
<b>WATERPROOFING CONTRACTOR</b>	<b>\$150.00 LICS FEE</b>
<b>WINDOW WASHING/INSTALLATION</b>	<b>\$150.00 LICS FEE</b>