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# PROCEEDINGS OF THE BOARD OF TRUSTEES OF THE TOWN OF CICERO

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The Board of Trustees of the Town of Cicero met Tuesday, November 28th, 2023 at 10:00 A.M., in the Town Hall Council Chambers, Town of Cicero.

On roll call there were present:

President: Dominick

Town Clerk: Punzo-Arias

Trustees: Cundari, Garcia, Porod, Reitz, Vargas, Virruso

Absent: Trustee Cava - Excused

Thereupon, President Dominick declared a quorum present and the meeting duly convened and requested that all present in attendance stand and join in the Pledge of Allegiance to the Flag.

On motion of Trustee Porod seconded by Trustee Garcia, the minutes of the Regular Meeting held Tuesday, November 14<sup>th</sup>, at 10:00 o'clock A.M., were approved, the reading being dispensed with, each member having received a copy.

## ***APPROVAL OF BILLS***

**(178-23)**

On motion of Trustee Virruso seconded by Trustee Vargas, the list of bills itemized in Warrant #22, dated November 27, 2023, in the total amount of \$3,319,480.72, the list of manual checks dated November 7, 2023 thru November 21, 2023 in the total amount of \$0.00, and list of online payments dated November 10, 2023 thru November 21, 2023 in the total amount of \$56.35, were accepted, placed on file and approved for payment; action taken by the following vote:

Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso

Nays: None

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**(179-23)**

On motion of Trustee Garcia seconded by Trustee Reitz, payroll (*Estimated Corporate \$1,666,973.41 & Library \$26,081.14*) was approved for the active employees listed on the printout dated 11-21-23; action taken by the following vote:

Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso

Nays: None

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**(180-23)**

By Trustee Reitz:

RESOLVED, that the list of medical claims and the stop loss insurance policy premium for the month of October/2023, prepared by Blue Cross & Blue Shield of Illinois, in the total amount of \$1,486,464.65, be accepted, placed on file and approved for payment.

Which was on motion of Trustee Reitz seconded by Trustee Virruso, approved by the following vote:

Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso

Nays: None

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**(181-23)**

By Trustee Garcia:

RESOLVED, that the list of HMO medical claims insurance policy premium for the month of November/2023, prepared by Blue Cross & Shield of Illinois, in the total amount of \$36,475.36, be accepted, placed on file and approved for payment.

Which was on motion of Trustee Garcia seconded by Trustee Porod, approved by the following vote:

Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso

Nays: None

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**(182-23)**

By Trustee Porod:

RESOLVED, that the life and accidental death & dismemberment insurance policy premium for the month of November/2023, prepared by the Blue Cross Blue Shield of Illinois, in the total amount of \$5,904.17, be accepted, placed on file and approved for payment.

Which was on motion of Trustee Porod seconded by Trustee Vargas, approved by the following vote:

Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso

Nays: None

## ***ORDINANCES***

### **(“O” 68-23)**

On motion of Trustee Virruso seconded by Trustee Vargas, the Ordinance adopting and ratifying a policy regarding unscheduled intercity buses for the Town (*A policy for the stopping, standing and parking of intercity buses and the discharge of passengers within the Town*), was accepted, placed on file and approved for the passage by the following vote:

Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso.

Nays: None.

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### **(“O” 69-23)**

On motion of Trustee Garcia seconded by Trustee Vargas, the Ordinance authorizing and approving a Collective Bargaining Agreement between the Town Of Cicero, Illinois and the Illinois Fraternal Order Of Police Labor Council / Cicero Lodge No. 2 for Patrol Officers for the Town (*4 year Agreement 01/01/21 thru 12/31/25*), was accepted, placed on file and approved for passage by the following vote:

Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso

Nays: None

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### **(“O” 70-23)**

On motion of Trustee Vargas seconded by Trustee Virruso, the Ordinance amending Chapter 2, entitled “Administrative”, Section 2-465 entitled “Senior Advisory Board” and Section 2-860.4 entitled “Stormwater Advisory Board” of the Code Of Ordinances of the Town Of Cicero, Illinois regarding the Senior Advisory Board and the Stormwater Advisory Board for the Town, was accepted, placed on file and approved for passage by the following vote:

Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso.

Nays: None.

*(Purpose of Ordinance)*

*(The purpose of this ordinance is to amend Chapter 2, Section 2-465 and Section 2-860.4 of The Code of Ordinances of the Town of Cicero, to establish compensation for the commissioners of the Advisory Boards).*

Section 2-465: Senior Advisory Board.

- (a) *Created.* There is created a senior advisory board consisting of six members to be selected by a majority vote of the board of trustees.
- (b) *Compensation; offices and equipment.* The commissioners ~~shall receive compensation for their services in the amount of \$1,200.00 annually, and serve without compensation but~~ they shall be reimbursed for their actual and necessary expenses. The town shall provide the commission with such offices, equipment and space as may be suitable for the operation of the commission.
- (c) *Powers.* The senior advisory board shall serve as an advisory board to the president and the board of trustees and the department of senior services. The senior advisory board shall have the power and duty to:
  - (1) Promote, sponsor, organize, develop and foster civic, charitable and community service among the senior community of the town.
  - (2) Develop and foster strategies to address and solve community issues related to aging, the needs of the elderly and their care givers.
  - (3) To organize and encourage leadership training among the members of the community in order to develop strategies for combatting such problems.
  - (4) To sponsor, organize and encourage educational programs, seminars, lectures, workshops, panel discussions, discussion groups and meetings addressing issues of concern to the senior community.
  - (5) Work with the department of senior services to identify the need for senior services within the town.
  - (6) Assist in the preparation of programs for senior services and activities.
  - (7) Recommend ordinances for consideration of the board of trustees.
  - (8) Propose, create, implement and coordinate training, and educational programs for seniors.
  - (9) Negotiate intergovernmental agreements between the town, other local municipalities or other governmental entities for use of facilities for senior programs or for joint administration of senior programs.
  - (10) Perform all necessary duties essential to the effective operation of the commission.

- (d) *Senior advisory committee.* There shall also be created a senior advisory committee that shall advise the senior advisory board on issues related to senior life in Cicero. The members of the advisory committee shall be selected by a majority vote of the board of trustees. There is no specific number of senior advisory committee members; instead the size of the committee shall vary depending on current needs and interest.

Section 2-860.4: Stormwater Advisory Board.

- (a) *Created.* There is hereby created the Stormwater Advisory Board. The Stormwater Advisory Board shall consist of the Director of the Water Department serving as chair, and four Town residents.
- (b) *Compensation and Meeting Space.* The members of the Stormwater Advisory Board shall receive compensation for their services in the amount of \$1,200.00 annually, but shall not be entitled to receive ~~shall serve without compensation or~~ health insurance, retirement or any other benefits for their service on the Stormwater Advisory Board. The Town shall provide the Stormwater Advisory Board with meeting space, supplies and equipment as may be suitable for the operation of the Stormwater Advisory Board.
- (c) *Powers and Duties of the Stormwater Advisory Board.* The purpose of the Stormwater Advisory Board is to study the stormwater flow within the Town and provide non-binding recommendations to the Town President and Board of Trustees concerning potential short-term and long-term solutions and improvements regarding such stormwater management. The Stormwater Advisory Board shall conduct meetings as deemed necessary with Town officials, residents, members of the community and/or such other persons as may be necessary to gather information regarding stormwater management. Members of the Stormwater Advisory Board shall perform such other duties as may be provided for in this Code or by the Town President and/or the Board of Trustees.

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**(“O” 71-23)**

On motion of Trustee Garcia seconded by Trustee Vargas, the Ordinance authorizing and approving the disposal of obsolete vehicles for the Town (*One (1) Public Works Dept vehicle- 1999 Ford F450 Bus, One (1) Rodent Dept vehicle- 1994 Chevy Lumina, Two (2) Water Dept vehicles- 2008 & 2009 Ford Escape, One (1) Community Service Dept vehicle- 2004 Crown Victoria*), was accepted, placed on file and approved for passage by the following vote:  
Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso.  
Nays: None.

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**(“O” 72-23)**

On motion of Trustee Vargas seconded by Trustee Reitz, the Ordinance amending the Interim Purchasing Policy for the Town (*Establishes the purchasing guidelines for*

*department heads when purchasing goods or services rendered as described in Exhibit "A")* was accepted, placed on file and approved for passage by the following vote:  
Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso.  
Nays: None.

## **RESOLUTIONS**

**("R" 158-23)**

On motion of Trustee Virruso seconded by Trustee Vargas, the Resolution extending the term of certain appointed officers, employees, officials, and certain members of the Board of Trustees appointed to specific committees for the Town (*expire at 11:59 P.M. on January 9, 2024*), was accepted, placed on file and approved for adoption by the following vote:  
Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso  
Nays: None

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**("R" 159-23)**

On motion of Trustee Vargas seconded by Trustee Porod, the Resolution authorizing the Town President to enter into a license agreement with Sourek Funeral Home for the Town (*Allows the Town Senior Center the use of (10) ten parking stalls at 5645 W. 35<sup>th</sup> Street for additional parking*), was accepted, placed on file and approved for adoption by the following vote:  
Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso  
Nays: None

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**("R" 160-23)**

On motion of Trustee Virruso seconded by Trustee Vargas, the Resolution authorizing and approving certain invoices from Faust, Inc. D/B/A ABC Automotive Electronics for services provided to the Town (*For three (3) police patrol package installations for the Cicero Police Department in the total amount of \$43,015.17*), was accepted, placed on file and approved for adoption by the following vote:  
Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso  
Nays: None

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**(“R” 161-23)**

On motion of Trustee Porod seconded by Trustee Garcia, the Resolution authorizing and approving an agreement with Flock Group, Inc. for license plate reader services for the Town (*Allows for members of the Cicero Police Department to be equipped with certain updates, software and other related services for the (LPRs) license plate readers in the total amount of \$445,000.00*), was accepted, placed on file and approved for adoption by the following vote:

Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso

Nays: None

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**(“R” 162-23)**

On motion of Trustee Garcia seconded by Trustee Vargas, the Resolution authorizing and approving an agreement with Power DMS for software for the Town (*Policy retention and distribution software for the Cicero Police Department in the total amount of \$47, 917.50*), was accepted, placed on file and approved for adoption by the following vote:

Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso

Nays: None

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**(“R” 163-23)**

On motion of Trustee Garcia seconded by Trustee Vargas, the Resolution authorizing, approving, and ratifying an agreement with nCred for credentialing services for the Town (*To provide the Cicero Health Department credentialing services of their licensed providers in the total amount of \$2,594.00*), was accepted, placed on file and approved for adoption by the following vote:

Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso

Nays: None

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**(“R” 164-23)**

On motion of Trustee Porod seconded by Trustee Garcia, the Resolution for Maintenance under the Illinois Highway Code appropriating \$27,100.00 out of MFT Funds

for the 2023 Laramie Bridge Biennial Bridge Inspection (NBIS) *(In connection to the Town's 2023 MFT General Maintenance, Section No. 23-00000-00-GM)*, was accepted, placed on file and approved for adoption by the following vote:

Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso

Nays: None

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**(“R” 165-23)**

On motion of Trustee Vargas seconded by Trustee Porod, the Resolution authorizing the Town President to enter into an Engineering Services Agreement with Novotny Engineering for the Town *(In connection with the 2023 Laramie Bridge Biennial Bridge Inspection (NBIS) as required by IDOT, Section No. 23-00000-00-GM)*, was accepted, placed on file and approved for adoption by the following vote:

Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso

Nays: None

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**(“R” 166-23)**

On motion of Trustee Virruso seconded by Trustee Vargas, the Resolution authorizing, approving, and ratifying a certain Illinois Housing Development Authority Grant Agreement for the Town *((IHDA) Illinois Homeowner Assistance Fund Home Repair Program provides grant awards to governmental entities that in turn assist local eligible homeowners with home repair projects)*, was accepted, placed on file and approved for adoption by the following vote:

Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso

Nays: None

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**(“R” 167-23)**

On motion of Trustee Vargas seconded by Trustee Garcia, the Resolution authorizing and approving the purchase of gift certificates related to the Town of Cicero's Holiday Food Assistance Program *(\$15.00 gift certificates from a local grocery store to eligible residents offset the cost of holiday meals)*, was accepted, placed on file and approved for adoption by the following vote:

Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso

Nays: None



## ***NEW BUSINESS***

**(183-23)**

On motion of Trustee Vargas seconded by Trustee Reitz, the Executive Order No. 2023-01 declaring a policy regarding unscheduled intercity buses, was accepted, placed on file and action taken by the following vote:

Ayes: Cundari, Garcia, Porod, Reitz, Vargas, Virruso.

Nays: None.

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President Dominick opened the meeting to the public for their comments.

President Dominick congratulated Town Collector Fran Reitz on her daughter's recent engagement.

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On motion of Trustee Virruso seconded by Trustee Garcia, the board then stood adjourned at 10:13 A.M. to meet on Tuesday, December 12th, 2023 at 10:00 A.M., in the Town Hall, Town of Cicero.

MARIA A. PUNZO-ARIAS, TOWN CLERK